

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

EDUCATION & RECREATION COMMITTEE

Thursday, August 25, 2016

5:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

PLEASE NOTE: Date & Location

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 5, 2016.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (June 16, 2016 and June 21, 2016).
 - b. Neville Public Museum Governing Board (July 11, 2016 and August 8, 2016).

Communications

2. Communication from Supervisor Schadewald re: This letter is my request for consideration of either temporary and/or permanent artwork to be displayed outside of the Veteran's Memorial Arena. My hope is that local artists can submit appropriate artwork for consideration to display. *Held until August.*
3. Communication from Supervisor Erickson re: Discussion and possible action requiring department heads to keep County Board Resolution binder along with internal policy binder to ensure County Board policies are followed, and present them yearly to Administration to ensure compliance. *Motion at June Executive: To refer to each committee.*
4. Communication from Supervisor Dantine re: To have Administration look into the cost and feasibility to demo the arena, sell the library downtown and sell the museum and build a facility at the arena site to accommodate all the venues, new arena, library, and museum. *Referred from July County Board.*

Museum

5. Museum Budget Status Financial Report for June and July 2016 (Unaudited).
6. Museum Director's Report.

Golf Course

7. Golf Course Budget Status Financial Reports for June and July 2016 (Unaudited).
8. Superintendent's Report.

Park Management

9. Park Budget Status Financial Report for June 2016 (Unaudited).
10. Approval of 2016 hunting dates and seasons in the Parks.
11. Park Attendance and Field Staff Reports for June 2016.
12. Ordinance to Amend Chapters 8 and 30 of the Brown County Code Entitled, Respectively, as "Parks and Recreation Facilities" and "Public Health, Safety, Welfare, and Protection".
13. Assistant Director's Report.

NEW Zoo

14. Budget Status Financial Reports for June 2016 (Unaudited).
15. 2017 Executive Bonding Proposal and Capital Improvements Program including Non Bonding Requests.
16. Director's Report and ZOO Monthly Activity Reports.
17. **Resch Centre/Arena/Shopko Hall** – Complex Attendance for Veterans Memorial Complex for July 2016.

Library – No agenda items.

Other

18. Audit of bills.
19. Such other matters as authorized by law.
20. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Tuesday, July 5, 2016 in the Central Library Auditorium, 515 Pine Street, Green Bay, Wisconsin.

Present: Supervisor Van Dyck, Supervisor Campbell, Supervisor Gruszynski
Excused: Supervisor Lefebvre
Also Present: Supervisor Brusky, Brian Simons, Lori Denault, Scott Anthes, Beth Lemke, Kevin Cullen, Matt Kriese, Neil Anderson, news media, and other interested parties

I. Call to Order.

The meeting was called to order by Supervisor Van Dyck at 5:40 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of June 7, 2016.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. Nay: Campbell. **MOTION CARRIED UNANIMOUSLY**

IV. Reconsideration of date and time for regular meetings.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to set the meeting date for the last Thursday of each month. Vote taken. **MOTION CARRIED UNANIMOUSLY**

August meeting will be held August 18th

Comments from the Public - None

1. Review Minutes of:

a. Library Board (May 19, 2016).

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

b. Library Board East Branch Facility Ad Hoc Committee (May 19, 2016).

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

c. Neville Public Museum Governing Board (June 13, 2016).

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

2. Reports:

a. Department Vacancies Report for June 2016.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

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b. **Position Approval List.**

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Schadewald re: This letter is my request for consideration of either temporary and/or permanent artwork to be displayed outside of the Veteran's Memorial Arena. My hope is that local artists can submit appropriate artwork for consideration to display.**

Campbell questioned how they managed temporary displays there. PMI - Ken Wachter informed they did temporary displays in the buildings before with the Y and the Boys and Girls Club; they are not against temporary displays and will be more than happy to talk about it.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to hold until August. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

4. **Museum Budget Status Financial Report for May 2016.**

Museum Director Beth Lemke informed there was a May deposit, it was strong.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken MOTION CARRIED UNANIMOUSLY

5. **Museum Director's Report.**

Handouts were provided and attached.

Lemke informed they had a unique engagement with one of the daughters of an exhibit owner. Ice Age Imperials is a travelling exhibition so she challenged the staff to pull from the collections they had in storage like the mammoth femur, the dire wolf jaw, etc. Mr. Ducat has donated over 600 artifacts through the years to the Neville. At the exhibit opening they met the daughter of Mr. Ducat and she was thrilled that they put out tags saying 'Donated by the Ducat Family'. This meeting has put the museum in touch with the family which builds their records even stronger.

June was a hugely successful month for outreach with Breakfast on the Farm, with several thousand people passing by. It was an awesome event that allowed the opportunity to promote Alice in Dairyland.

They did their first Broadway Farmers Market; they did their outreach a little different this summer. Lemke went out on the street one Wednesday night and talked to more people that night than they did the whole month of June of last year. They received positive comments about people seeing bus ads for Ice Age Imperials and being more aware of the museum events. They are now doing one once a month at booth 115 during the On Broadway Farmers Market. They will also have a booth on Saturday July 16th which is the same weekend that Eyes in the Sky opens at the Downtown GB Farmers Market. Lemke will also be there on the Saturday of the LSU vs. Badgers game because everyone will be downtown for the game so it will be a great opportunity for outreach. Lemke says by the time she gets back to the museum after the Farmers Market to unload, people are already redeeming coupons. This shows that people are making the effort to come to the museum.

Museum Deputy Director Kevin Cullen had the opportunity go out to the NEW Zoo and meet up with Neil and his team and was able to brew with the equipment the foundation funded Door County Cherry soda and beer. That was another opportunity.

July has a lot more outreach tied to the astronomy exhibit and more opportunities there. August is another epicenter for Tall Ship Festival. It's been really great working with PMI and their team to see how the events are shaping. They will have an education component with Cullen and Education Specialist Ryan Swadley across the way. Lemke will be anchored back at the museum to make sure people are coming in.

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July events include the Let Me Be Frank special production on Ebenezer Childs. Eyes in the Sky is July 14th and this upcoming Thursday is a community blood drive at the museum. The RFP, they had a preliminary phone conversation with Trag Creative Group; the leadership team came together at the museum and provided some subsequent comments to help clear up their direction. Lemke has a conference call on Thursday to make sure that the only things they talked about are in the document and will hopefully have a draft for the governing board on Monday.

It is still ongoing collaboration with several departments. They had a meeting with the Brown County Federation of History Organization and they are really excited about Brown County history and that exhibit which they will be hanging up later this month through August. They house the Heritage Collection of rugs for the Antiquarians and as part of that there are 26 rugs. They will be utilized in the auditorium to help with sound and to keep them up high.

Van Dyck asked about the admissions number, if it was paid or unpaid. Lemke confirmed that it was only paid and that includes both members and non-members. The webcast is included in the event program attendance. Lemke has been talking with Swadley and he will be putting them through the POS system. Next year Lemke will add a category and in next month's report she has added an outreach category. She will add distance learning as a category because she will be adding a minor fee per classroom for that as part of the budget process. That is currently being tracked underneath attendance.

Van Dyck commented on the membership number and asked how the current number compares to the goal and past years. Lemke informed that the goal for their 100th Anniversary was to have 1000 members, but 800 is still a good number. The lowest number since she has been there was in the upper 700's. Last year's number is recorded in the budget book and she can bring that number to next month's meeting to give a comparison. Van Dyck is concerned that too many members are walking through "free" and that the foundation is getting the money instead of the museum. Lemke ran the numbers from January through June of 2015 and January through June of 2016 to look at member usage and found that there was more member usage in 2015 than 2016 with a difference of about 50 people. It has been pretty consistent. There is a definite increase in the event attendance. They are doing more of the fee based programming, but the outreach programs like the Fort Howard Archaeology exhibit was free and open to the public.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

6. Golf Course Budget Status Financial Report for May 2016.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Superintendent's Report.

Refer to attached handouts.

Golf Superintendent Scott Anthes reported that the season pass revenue is up this year by about \$4,000. Cart revenue is up over last year and the steakhouse revenue is up slightly. They finished the cart path behind the complex but still need to work on the tee itself to enlarge that. They were looking to start working on that this month, but the hot weather may not permit. They cleaned up a bunch of trees from the recent storms. They did some cart path work on number 9. They are added sand to a couple of bunkers.

Some upcoming projects they are working on for this upcoming month and are hoping to get done is to try and level out the cart path, check bunkers for proper sand level, and fix the landscaping on 17.

Some upcoming events include the Men's Club Championship this Saturday and Sunday from 9-12. The Ladies Club Championship is the 12th and 19th. Shopko outing is next Wednesday. The WPGA Annual Junior Tour event that sold out really quick is July 25th.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Library

8. Library Budget Status Financial Reports for May 2016.

Library Director Brian Simons and Lori Denault informed that the union paid not the full amount but the amount for this year and the year previous. The stuff that's in the lawsuit is the stuff that was prior to the law change, so that is still ongoing. Van Dyck asked if the law change affects the dollar amount at all. Simons responded that it does not change what they get, but it does change if they owe anything. They can now bill them when previously they were not able to. Van Dyck questioned if we took the amount that was originally calculated, subtracted off a hypothetical amount of what we would have owed them, would that net dollar amount be more or less, in Simons opinion, than what we've agreed to sort of settle for. Simons informed that the Library Board proposed 75% and that is about where we are in the equation and the board did not want that. Van Dyck suggested proposing the amount in a different fashion after recalculating according to the new law.

Simons informed that they have been making some inroads with Nicolet with some of their board members in terms of having board to board meetings for other reasons. That has helped with some of the communication issues. They are hoping the law suit can be mitigated. They are not the only county that has charged, so they are confident that it will wrap up in their favor. There has been longstanding miscommunication with who pays who and why, but they are hoping that they are finally coming to an understanding in the near future.

Van Dyck suggested recalculating the last 3 years based on the new law and proposing that amount to the library board.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Library Director's Report.

Simons thanked the board for helping approve and support the 425 Funds for the restroom renovations. They had their first preconstruction meeting with the contractor and are hoping to start that by early September. They are waiting to start the project so they do not have a lack of bathrooms during their busiest time of the year. Their plan is to do two floors at a time and they will be scheduling that with the generals coming up.

Regarding construction, the glass doors are in and are getting positive feedback from the public. The Evergreen Theatre was in there and was very animated on how much they like the improvements. They have a lot of interests to do small conferences there as well as other members from different organizations. The Chamber of Commerce wants to do a Business After 5 at the library to showcase it.

Van Dyck suggested having some of those people, excited about the library renovations, show up to the County Board meeting to show their interests in utilizing the new conference rooms, etc. Simons agrees and will remind those groups.

An email should have been received by the board members with regard to the Facility Master Plan for the library. This will be looked at more in depth at the August meeting. A presentation for the committee should be ready in September.

Simons reported that he is aware of the staffing issues they have been having due to medical and other leaves this summer. That continues to be a challenge especially now so with Library Service Associate Karen Hayes plan to retire in August after over 40 years of work. With that being said they will not make the turnover reduction amount with all the retirements and leaves they've been having. They have about \$7,000 to pay out just for Hayes' retirement because of the sick leave benefit that was grandfathered in. Currently it is not looking good to meet the turnover reduction.

Positive news, for the first time in at least six years since the current selection manager has been there, they have circulated more children's materials than adult materials. That is 50% vs. 47% respectively. That is June 2016

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compared to June 2015. Materials are up 2.3% as well. They have been getting into the schools more about the summer reading program and they have been seeing that pay off. Another piece is that they did a process improvement project regarding the selection and weeding of items. They've had a lot of internal and external positivity about that and it is going well. The person in charge of the children's selections did a really good job weeding the items and it is having a positive impact on the children keeping up their reading over the summer.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Park Management

10. Park Budget Status Financial Report for May 2016.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Park Mgmt. - Discussion re: Koch family property donation.

Assistant Park Director Matt Kriese shared with the committee an Open House by invitation, hosted by Paul and Linda Koch. The open house was planned to tour grounds they were looking to donate to Brown County for a possible future county park. 35 acres of modern farmland with only a couple acres under leased Ag land. There is a log home on the site, gazebos, about five ponds that cascade down to a larger one, woods in the back. Kriese presented some pictures. No decisions about this property have been made yet. In the current park plan, it lists a need for a county park in this area because there are no local parks in the town of Rockland or around that area with the nearest county park being the Fox River Trail.

Campbell inquired about the value of the land. Kriese is not completely sure, but estimates about \$500,000. Campbell also asks about the potential uses for this potential park. Kriese informed there would be three primary uses. They include a botanical garden, rental usage, and passive recreation. There would be benches, playgrounds for the kids, an area for a wedding venue, etc. Kriese mentions that it would be a more available option, for renting, and was cheaper than the average Brown County rental (\$3,500), but still high end. Campbell felt that every Brown County park could be a possibility for a venue. Kriese informed that next year they will be looking at reorganizing the way that the parks operated. So depending on where the budget falls they may see some changes such as more of an operations or business manager for parks.

The Koch's have worked with a landscape architect to put a rough master plan together. They asked Kriese about some ideas and he has discussed these possible plans with them. They came up with having an Open House so people can take a look and really see it. Parks did have other current needs and assets that are a priority, but if those needs get met then he felt this potential park is something to look at.

Van Dyck voiced his concerns with the maintenance and upkeep that park would take and the money it would cost. Kriese roughly estimated that it would take between \$700,000 and \$1.1 million to get the park door open which includes infrastructures and parking lots, etc. If invited, Kriese encourages the supervisors to attend the open house because the Koch's may be willing to make additional offers.

Campbell asks about the revenues. Kriese mentions that the maintenance and upkeep would cost roughly \$100,000 annually. He has not really put a good number on the possible revenues, but if they were to rent the lower part of the house and weddings back-to-back, they could come close to that.

Van Dyck thinks that they are trying to mix too many things in with one park. He doesn't think a playground fits in that setting or dog parks for that matter. He thinks they should focus and maximize the serenity piece of the land. A more controlled use of the land would be an easier sell. It was definitely a gorgeous piece of property that could be utilized. Campbell likes the idea and will be at the Open House. She doesn't think it should be treated like the other parks.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to hold until August. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Park Budget Adjustment Request (16-57): Any increase in expenses with an offsetting increase in revenue.

Kriese informs about the Stadium District Grant Award for \$80,000 for the Fairgrounds Master Plan. The Stadium District did award the full funding of that so they will be working with Ashwaubenon and De Pere with that and ultimately hire a planner to look at the property. Primary focus will be on the fairgrounds, but wherever the other two municipalities fall into that they will have a joint plan.

Van Dyck asks about what the study was for and how much it was. Campbell informs that it was \$25 county, \$25 Ashwaubenon. Kriese says he got estimates for this plan from four planners and it ranged from \$60-\$100,000.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve the budget adjustment request. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Park Mgmt. - Resolution establishing a special event parking/camping fee at the Brown County Fairgrounds.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Park Attendance and Field Staff Reports for May.

Kriese informed attendance is slightly up. With regard to staff working out on the trail on the 4th of July, Kriese informs that those are seasonal staff and does not affect their budget at all. It was not very busy on the 4th, so the staff will end up cutting grass or checking passes. They were not on holiday or overtime pay.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Park Mgmt. - Assistant Director's Report.

Kriese met with the Public Works Department last week and they will be providing an estimate for the fairgrounds infield work within the next two weeks. They have a rough estimate from a private contractor that it would be around \$300,000, which is right around their budget. That project would begin after the Labor Day weekend events and be completed in roughly a month. Fair Associations would be looking at doing some of the seeding of the field and the dirt track placement for their demo events with their contributions. The county will handle the county end and the Fair Association will handle the track and seeding. If the Public Works Department was overbid for some reason, they don't expect to be, but if they were and they went out for bid it would push this back until spring of 2017.

By the August meeting they should be done with bids and if Public Works is over budget for some reason they will go for the other bid. If Public Works says about \$250 then they will make the administrative decision to go with Public Works.

Summer camps at Barkhausen will begin in a couple weeks. Camping was full at Bay Shore for the second time this year and storm damage is being picked up fairly quickly on the trail.

Gruszynski inquired about Fonferek's Glen and the updates. The parks security officer position closed out at the end of last week, Kriese wrapped up looking through the applicants. They do have a couple of excellent applicants that they will be interviewing within the next week or two. More than likely it will be a college student that will be returning back to school and working weekends here and there.

Memory Lane, a road in Ledgeview, could be turned over to Brown County as park land and then the gate could be placed on it. Brown County would then operate that 400 ft. gravel road and would likely see some sort of ordinance to dedicate that as park land.

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Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo

16. Zoo Budget Status Financial Report for May 2016.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

17. NEW Zoo - Request from N.E.W. Zoological Society, Inc. to waive the contract fee and the admission fee for "Feast with the Beasts" event.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

18. NEW Zoo - Director's Report and ZOO Monthly Activity Reports.

Zoo Director Neil Anderson informed there were quite a few events in June that went very well: Father's Day, World Giraffe Day. One of the items the keepers did on World Giraffe Day was to go ahead and have tours through the whole back area of the giraffe area, and the public loved that. So one of the thoughts is to have some simple changes like opening up a wall, or do our work with lines. The public would be able to view how they train the animals and animal procedures. There are some simple things like that that we could take advantage of.

They had their Brew at the Zoo with a few hundred people attending which was a good start. Everyone loved the atmosphere and they had a couple different vendors in there that went very well. Next year they can build off of that. They are still waiting on the test results of the otters to see if there is any vital component and they should have those results hopefully on Wednesday. The antibiotics given to the little ones helped save two of them, but could not help the adult because she kept throwing everything up. The adult male was kept on exhibit and is doing well. The little ones have also been going out on exhibit and are doing better. It looks like it was just a bacterial thing but will know for sure when the doctor comes on Wednesday.

They sent out two Japanese snow monkeys to Milwaukee as part of a breeding program. They are getting a male moose sent up from Milwaukee that should be arriving by late summer, early fall. Zoo camps have started in the beginning of July and are booked solid every single day. They are all day camps that go all week that are working out great with the new building.

Another water line broke in the zoo over by the Wisconsin trail which has been an area with several issues with over the last few years. The plan is to wait until after The Feast with the Beast until they get started with construction on the prairie grassland exhibit. The plan is to hopefully run a water line around the whole perimeter of the Wisconsin trail and hope to work with AWPC which is the same group that worked out on the line of trails.

The NEW Zoo Society received another donation to finish off another one of the rooms in the new animal hospital. They are still working on fundraising for the new hospital.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Audit of Bills.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to approve the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

20. Such other matters as authorized by law. None.

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21. Adjourn.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to adjourn at 7:05 p.m. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Chelsea Kurzinski
Transcriptionist

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **June 16, 2016 at 5:15 p.m.** at the **Brown County Wrightstown Branch Library, 615 Main Street, Wrightstown, WI**

PRESENT: MIKE AUBINGER, CHAD BIANCHI, NATHAN JESKE, DAVID RUNNING, JOHN VAN DYCK and CHRISTOPHER WAGNER

EXCUSED: BOB NIELSEN and JOHN VANDER LEEST

ALSO PRESENT: Brian Simons, Curt Beyler, Lori Denault, Sue Lagerman, and Emily Rogers (staff); Kathy Pletcher, Denmark; Carla Buboltz, Wrightstown; and Beth Lemke (Neville Public Museum).

CALL TO ORDER President Aubinger called the meeting to order at 5:37 p.m.

II. APPROVE AGENDA AND MINUTES

There were no changes to the agenda or minutes. **Motion** by Van Dyck, seconded by Bianchi, to approve the agenda and the May minutes. **Motion carried.**

III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC None.

IV. LIBRARY BUSINESS

A. Financial Manager's Report, Bills and Donations

There were no bills out of the ordinary. The library is still short about \$32,000 in meeting its turnover reduction of \$65,000. There may be savings in utilities and BCTS chargebacks which could offset turnover reduction. **Motion** by Jeske, seconded by Running, to approve the May 2016 financial report and May, 2016 Gifts, Grants and Donations as follows:

Brown County Library Gifts, Grants & Donations Report June 2016

Gifts & Donations

06/01/16	James & Anita Hayes	100.00	Southwest Improvements
06/10/16	Friends of Brown County Library	1,627.94	Program Supplies
06/10/16	Literacy Green Bay	50.00	Summer Reading Adventure
06/15/16	Demco (disc drive)	274.90	Summer Reading Adventure
06/15/16	Anita Sevcik	100.00	Electronic Books
	Ashwaubenon	18.28	Donation Box
	Bookmobile		Donation Box
	East	41.75	Donation Box
	Weyers/Hilliard	27.04	Donation Box
	Central Circulation	32.01	Donation Box
	Kress	41.57	Donation Box
	Pulaski	12.00	Donation Box
	Southwest	7.88	Donation Box
	Wrightstown	13.07	Donation Box
	Total Donations	\$ 2,346.44	

Motion carried.

V. FACILITIES REPORT

Central Library: lower level is nearly complete; new doors are nearly all hung and the Nanawall will be installed next week. The parking lot is finished and one catch basin was replaced. A storm drain was replaced in the lower level, including 2 wye fittings. Brian and Curt are going to try and trace the lines so future situations/issues might be identified. Cracks form on top of pipes and a

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lot of water and pressure causes water to be forced out. Wagner suggested using a camera for some of this exploration. Jeske asked if the building's climate could be adding to the deterioration of the pipes.

Two 15x15 areas in front of the East Branch were cleared out and re-landscaped. NEW Lutheran constructed benches and tables; library staff installed 32 plants, and pavers will be added for accessibility. Credit for this project goes to NEW Lutheran, BCL and Gnome Games (financial support).

Resolution to authorize the use of bonded funds for library Renovation: Public Restrooms

This was approved at full County Board last night. The request was originally for \$250,000 for six public bathrooms but after Boldt looked at code more closely, it was determined that eight bathrooms would have to be renovated. This change leaves a shortfall of about \$39,000. The resolution was amended on the floor of the County Board Meeting to \$289,695 which includes funds for the eight restrooms and the Boldt design fees, plus a 5% contingency. The Library Board will call a special meeting next week to approve the bid and ensure the funds are encumbered by July 1.

VI. DISCUSSION AND POSSIBLE ACTION REGARDING HGA FACILITIES MASTER PLAN Van Dyck suggested a separate meeting to discuss the plan. Simons noted that the plan is what we asked for – it is based on our needs and each need has options. Wagner wondered about safety and security since there was no mention of walkability/bike racks, etc. Simons replied that individual building safety would come into play with next step. Jeske commented that it should be the charge of the person/agency advocating for co-location and not that of the library's. Since the County's spending for 2017 is already committed, the library should start planning for 2018. Much of the August Library Board meeting will be dedicated to discussing the HGA report. The report will be emailed to County Supervisors so that they have the opportunity to review it before the August meeting.

VII. PRESIDENT'S REPORT None.

VIII. LIBRARY DIRECTOR'S REPORT Simons reported that the Governor's Archives Award for Advocacy will be presented to Mary Jane Herber on October 6 with a reception to follow prior to a Local History Series program. Another \$10,000 match gift for Ashwaubenon was received. The Einstein Project gifted an art sculpture for the children's edible garden. BC Library was Wisconsin's Library of the Month through Badgerlink.

A process for preparing the 2017 budget was proposed as follows: Library builds an acceptable budget with Board's direction prior to receiving the levy amount. The Board would approve what the library needs. Adjustments to that budget would then take place to meet the levy. Then the next step would be for Ed & Rec to approve one or the other or somewhere in between. This process is very similar to the one used by municipal libraries. The Board advised to base the budget on what is needed to maintain operations coupled with additional needs and not necessarily hold to an overall percentage increase. The Board would like to review three years of actuals; current budget (approved); 12-month estimate; and the 2017 budget.

Staff and Lemke left the meeting at 7:00 p.m.

CLOSED SESSION:

IX. OPEN SESSION: DISCUSSION AND POSSIBLE MOTION TO COVENE IN CLOSED SESSION

Motion by Running, seconded by Jeske, to move into closed session at 7:01 p.m. Roll call vote: Aye: Bianchi, Van Dyck Running, Jeske, Aubinger, and Wagner. Nay: None. **Motion carried.**

X. CLOSED SESSION PURSUANT TO WIS. STAT § 19.85(1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY – STAFF COMPENSATION AND PERFORMANCE EVALUATION OF DIRECTOR

XI. RECONVENE IN OPEN SESSION: APPROVE ANY ACTION THAT MAY HAVE BEEN RECOMMENDED IN CLOSED SESSION

Motion by Bianchi, seconded by Running, to move into open session at 8:43 p.m. Roll call vote: Aye: Bianchi, Van Dyck Running, Jeske, Aubinger, and Wagner. Nay: None. **Motion carried.**

Motion by Van Dyck, Seconded by Bianchi to retroactively award B. Simons the pay raise as defined by his employment agreement. **Motion carried unanimously.**

XII. OLD BUSINESS

XIII. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

1a

XIV. ADJOURNMENT

Motion by Van Dyck, seconded by Jeske, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:45 p.m.

NEXT REGULAR MEETING

July 21, 2016

Central Library

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A special meeting was held on **June 21, 2016** at **5:00 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: MIKE AUBINGER, CHAD BIANCHI, NATHAN JESKE, DAVID RUNNING, JOHN VAN DYCK, JOHN VANDER LEEST and CHRISTOPHER WAGNER

EXCUSED: BOB NIELSEN

ALSO PRESENT: Brian Simons and Sue Lagerman (staff)

I. CALL TO ORDER

The meeting convened at 5:00 p.m.

II. APPROVE/MODIFY AGENDA

There were no changes to the agenda.

III. APPROVE BIDS RECEIVED FOR LIBRARY RENOVATION: PUBLIC RESTROOMS

Two bids were received. Milbach Construction was the low bid. **Motion** by Wagner, seconded by Vander Leest, to approve the bid to expend 425 funds to remodel eight public bathrooms as stipulated by the Milbach bid and with the addition of the Boldt architecture and engineering fees in the amount of \$289,695.

Motion carried.

IV. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

X. ADJOURNMENT

Motion by Wagner, seconded by Vander Leest, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 5:07 p.m.

NEXT REGULAR MEETING

July 21, 2016

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

1a

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, July 11, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Kramer Rock, Sandy Juno, Erik Hoyer and Tom Sieber

ALSO PRESENT: Fox 11 Ben Krumholz, Kathy Lefebvre, Louise Pfotenhauer, Kasha Huntowski, Kevin Cullen and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:34PM.

2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Kramer Rock to approve the agenda.

Vote taken. MOTION APPROVED UNANIMOUSLY.

3. Museum Director Report. Museum Director Lemke asked Collections Manager Louise Pfotenhauer to provide the background of the repatriation request from the Ho-Chunk Nation of Wisconsin. Museum Collections Committee and Museum Director Lemke recommended repatriation in compliance with the Native American Graves Protection and Repatriation Act, 43CFR 10.

Motion made by Erik Hoyer and seconded by Sandy Juno to approve the deaccession and proceed forward with the repatriation request of one nearly complete skeleton of 35-50 year old male Native American and thirty-three potsherds [object number 6360/1980.59 (530/277)] to the Ho-Chunk Nation of Wisconsin.

Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Tom Sieber and seconded by Kramer Rock to approve the deaccession and proceed forward with the repatriation request of a partial skeleton of adult, possibly female, probably native American and thirty-eight pot sherds (object number 1300/258) to the Ho-Chunk Nation of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the deaccession and proceed forward with the repatriation request of a partial skeleton of a 35-50 year old Native American and one copper point, one antler flaker, and one vial with bone fragments and red ocher stained sand (object number NPM 33) to the Ho-Chunk Nation of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Sandy Juno and seconded by Tom Sieber to approve the deaccession and proceed forward with the repatriation request of a vertebrae, hand and foot bones, ribs, radius fragment, sternum, temporal bone, and part of a mandible from at least one adult Native American (no object number) to the Ho-Chunk Nation of Wisconsin and the Menominee Tribe of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Discussion ensued. Tom Sieber and Erik Hoyer asked about the specific repatriation plans. Louise Pfotenhauer stated that the action taken by the Board allows her to start the conversation. Tom Sieber and Erik Hoyer both shared that if there was to be a ceremony that was open to the public they would like to attend. Museum Director Lemke stated that she would report at future Governing Board meetings status updates of the repatriation plans. Chairman Kuehn asked if there would be other requests coming to the Board. Louise

Pfotenhauer stated yes likely, so due to a slight change in the federal law in 2013 and notices the Neville Public Museum shared in late 2015.

Museum Director Lemke gave an overview and provided Board Members copies of the Pre-Design Diagrams and Explanations of the Visitor Experience and Architectural Exhibition Master Plan from Triad Creative Group. She also provided the next steps in the process to continue towards the fall 2016 completion date of the final report.

Discussion ensued; staff was commended on the process. Staff was also directed to continue capturing current visitor comments as well as solicit more public comments to share with the consultants to incorporate into the final document. Museum Director Lemke stated she and Foundation Director Huntowski had a plan in place to gather more public comments after museum staff had the opportunity to voice their opinions.

4. Museum Deputy Director Report. Deputy Director Cullen provided an update on the instillation of *Eyes on the Sky* astronomy exhibit opening Saturday, July 16th.

Deputy Director Cullen updated on the 5/20 and 5/21 Public Archaeology Programming. Over the course of the 2 days, 3 survey grids were collected with a total area of 5,433 cubic feet. The depth that the GPR was looking was just over 6 feet deep. After processing the data, it was clear that there is large amount of disturbance in the first 2 feet or so, likely from the past hundred years of railroad activity. However, below 2 feet things got interesting.

Around three feet below the surface, a series of anomalies appeared in all of the survey grids we collected. Once the grids were stitched together at the same depth, a pattern emerged that strongly points to these anomalies as being human-made and possibly associated with the historic Fort Howard. At this time, we cannot confirm that what the GPR is showing us is the fort but if there was to be a controlled archaeological excavation, we can recommend an exact location to dig. An excavation would prove if what we are seeing are the remains of wall foundations or something else. With the permission of Brent Weycker, and during the youth archeology summer camp Deputy Director Cullen continued surveying the area behind Titledown Brewery in order to piece together a much larger understanding of Fort Howard. His work is ongoing and his report will be submitted to the Office of the State Archaeologist in Madison, WI to add to the existing archeological record.

5. Such other matters as authorized by law:
Foundation Director Huntowski updated the Board on the background and logistics of how the Neville Team plans to capture current public interest on the Pokémon Go phenomenon. From Pokemon's March press release: "Explore cities and towns around where you live and even around the globe to capture as many Pokémon as you can.... Also look for PokéStops located at interesting places, such as public art installations, historical markers, and monuments, where you can collect more Poké Balls and other items." The Neville Public Museum is surrounded by nine beacons and on Wednesday, July 13th will be utilizing social media to Tweet & Facebook post that *lures* will be coming from the museum around the museum markers. Staff will monitor, record, evaluate what happens, and report out at the next meeting.

2016 Governing Board Meeting Dates

Monday, August 8, 2016

Monday, September 12, 2016

Monday, October 10, 2016

Monday, November 14, 2016

Monday, December 12, 2016

Next meeting of the Neville Public Museum Governing Board will be **Monday, August 8, 2016 at 4:30pm.**

6. Adjournment. Chairman Kuehn called the meeting to an end at 5:33 PM. Motion made by Kramer Rock and seconded by Sandy Juno to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, August 8, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Kramer Rock, Bernie Erickson, and Erik Hoyer
ALSO PRESENT: Kasha Huntowski and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:33PM.

2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Kramer Rock to approve the agenda.

Vote taken. MOTION APPROVED UNANIMOUSLY.

3. Museum Director Report. Museum Director Lemke shared that the 2017 Budget meeting with the County Executive went smoothly. She described how she was able to provide a balanced budget while recommending a \$37,000 marketing and promotions budget. In FY16 the museum will spend over \$21,000 in our collections management database conversion. Costs in FY16 include SQL Server charge backs from Tech Services and data migration of current system, purchase of new system and import of data into new system. In FY17 costs will be reduced to less than \$3,000 to operate the new system. Additionally, as a department we do not have to make up the increase in salary and fringe for the museum's curator and education specialist to remain salaried/exempt status. Museum Director Lemke's budget reflects the recommendation of increasing the rate per hour for contract Guest Services staff in FY 17.

Museum Director Lemke provided overview of Past Perfect Collections Management System and a handout of all of the Midwest Museums currently using the product. The link to all the museums using Past Perfect Online is <http://www.pastperfect-online.com/>

Museum Director Lemke also provided Board Members the Department Initiatives that will appear in the budget book and copies of the Museum's Goals and Strategy 2016-2022.

Museum Director Lemke asked Board Members for feedback on the Pre-Design Diagrams and Explanations of the Visitor Experience and Architectural Exhibition Master Plan from Triad Creative Group. She also provided the next steps in the process to continue towards the fall 2016 completion date of the final report.

Reporting from a staff meeting she shared staff decided instead of using the terms Prehistory and Natural World the team is leaning toward the term Sciences. It would still be the same amount of area/sq feet. The Neville team just could not resolve Prehistory coming before the Natural World and the compromise was Sciences. Additionally, Early Peoples/Exploration has now turned into Immigration with Early People as a sub theme; the Green Bay / NE WI core will likely follow a chronology; and to each theme we are adding sub themes, then adding signature artifacts, then ancillary artifacts and crafting a one sentence big idea for each section.

Discussion ensued; no specific feedback was provided, staff was commended on the process.

4. Museum Deputy Director Report. Deputy Director Cullen was not present. Museum Director Lemke shared information about on-gong public archaeology program offerings and invited Board Members to participate in the August 9th and September 24th events.

09-Aug-2016 Hardcore History: Digging Into the Archaeology of Fort Howard

Discover the history you thought you knew... 6:00 p.m. The American military fort of Fort Howard has never been conclusively found, despite previous research that attempted to pinpoint its location in the heart of Green Bay. Using cutting edge technology and conventional archaeology, see what new discoveries have come to light during recent survey work directed by the Neville Public Museum at the Fort Howard Site. Presented by Deputy Director Kevin Cullen.

24-Sep-2016 Parkaeology at Bay Shore County Park

10:00 a.m. - Noon

Did you know that the Green Bay Packers held their training camps during the late 1940's at what is now Bay Shore Park? Known as Rockwood Lodge, it was possibly the first self-contained team training facility in NFL history. The program will include a presentation of the park's history, followed by a hands-on demonstration using archaeological tools to locate the foundations of the former Rockwood Lodge that burned down in 1950. This Parkaeology program will be co-presented by the Brown County Park Department and Neville Public Museum staff.

Pre-registration required:

Call the Parks office: (920) 448-6242

Participant Fee: \$3/kids, \$5/adults, \$15/family

5. Such other matters as authorized by law:

2016 Governing Board Meeting Dates

Monday, October 10, 2016

Monday, November 14, 2016

Monday, December 12, 2016

Next meeting of the Neville Public Museum Governing Board will be **Monday, September 12, 2016 at 4:30pm.**

6. Adjournment. Chairman Kuehn called the meeting to an end at 5:13 PM.
Motion made by Bernie Erickson and seconded by Kramer Rock to approve.
Vote taken. MOTION APPROVED UNANIMOUSLY.

From Rick Schedewald, Dist. 24

To: Ed + Rec Committee
Veterans' Recognition Committee

Date May 18, 2016

This letter is my request
for consideration of either temporary
and/or permanent Art work to be
displayed ~~at~~ ^{outside of the} Veterans Memorial Arena.
~~can~~ My hope is that local
artists can submit appropriate
artwork for consideration to display.



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

50

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: July 20th

Agenda No. : _____

Motion from the Floor

I make the following motion: To Have Administration Look
Into the Cost ^{and Feasibility} to Demo the Area, Sell the
Library Downtown and Sell the Museum and Build A
Society At the Area Site to Accomidate All These
Unvers, New Area, Library, Museum.

Signed: Nat O'Leary

District No.: 13

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

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Museum

Budget Status Report (Unaudited) August 2016 Ed & Rec

	Adopted Budget	YTD Actual	YTD Percentage	Comments:
Property Taxes	\$ 870,928	\$ 435,464	50.0%	
Intergov Revenue	\$ -	\$ -	#DIV/0!	
Public Charges	\$ 171,850	\$ 52,270	30.4%	
Miscellaneous/ Donation Revenue	\$ 186,875	\$ 110,445	59.1%	
Other Financing Sources	\$ 50,000	\$ 43,875	87.8%	
Personnel Costs	\$ 580,513	\$ 277,700	47.8%	
Operating Expenses	\$ 699,140	\$ 373,865	53.5%	
Outlay	\$ -	\$ -	#DIV/0!	

Comments:

Public Charges: include gate, photo sales, vending and room rental.

Other Financing: intratfund transfer for Master Planning. \$50,000 carry over to FY16

Miscellaneous Revenue: includes NPMF funds for exhibits and programs.

NPMF uses Intra-county expense Copy Center

[charge back amounts are deposited in Miscellaneous Revenue line

Intergov Revenue: None in 2016

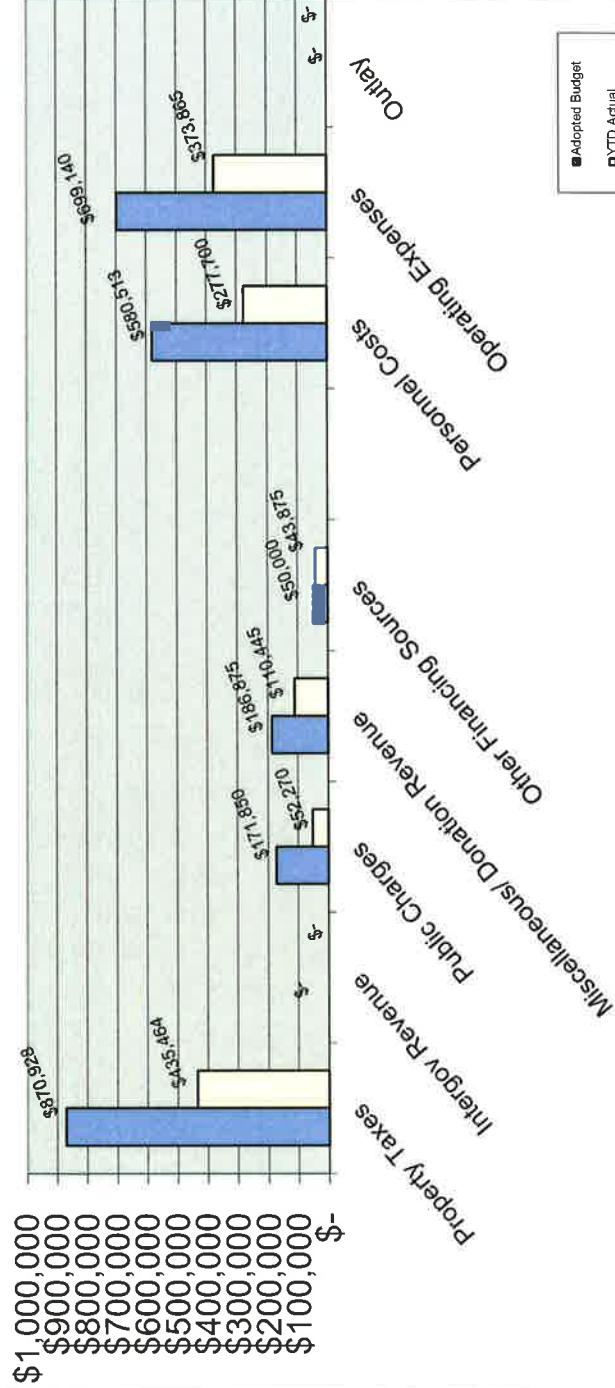
Operating Expenses has a YTD encumbrance amount of \$5,349 for Advertising,

\$35,220.46 for security, Other Financing Sources \$31,350.00 for RFP Visitor Experience Plan

Notes:

Mezzanine Wall removal was posted in May at \$5890

Museum - June 30, 2016



Museum
Budget Status Report (Unaudited)
August 2016 Ed & Rec

	Adopted Budget	YTD Actual	YTD Percentage	Comments:
Property Taxes	\$ 870,928	\$ 508,041	58.3%	
Intergov Revenue	\$ -	\$ -	#DIV/0!	
Public Charges	\$ 171,850	\$ 65,800	38.3%	
Miscellaneous/ Donation Revenue	\$ 186,875	\$ 110,837	59.3%	
Other Financing Sources	\$ 50,000	\$ 12,525	25.1%	
Personnel Costs	\$ 580,513	\$ 346,754	59.7%	
Operating Expenses	\$ 699,140	\$ 408,042	58.4%	
Outlay	\$ -	\$ -	#DIV/0!	

Comments:

Public Charges: include gate, photo sales, vending and room rental.

Other Financing: intrafund transfer for Master Planning, \$50,000 carry over to FY16

Miscellaneous Revenue: includes NPMF funds for exhibits and programs,

NPMF uses Intra-county expense Copy Center

charge back amounts are deposited in Miscellaneous Revenue line

Intergov Revenue: None in 2016

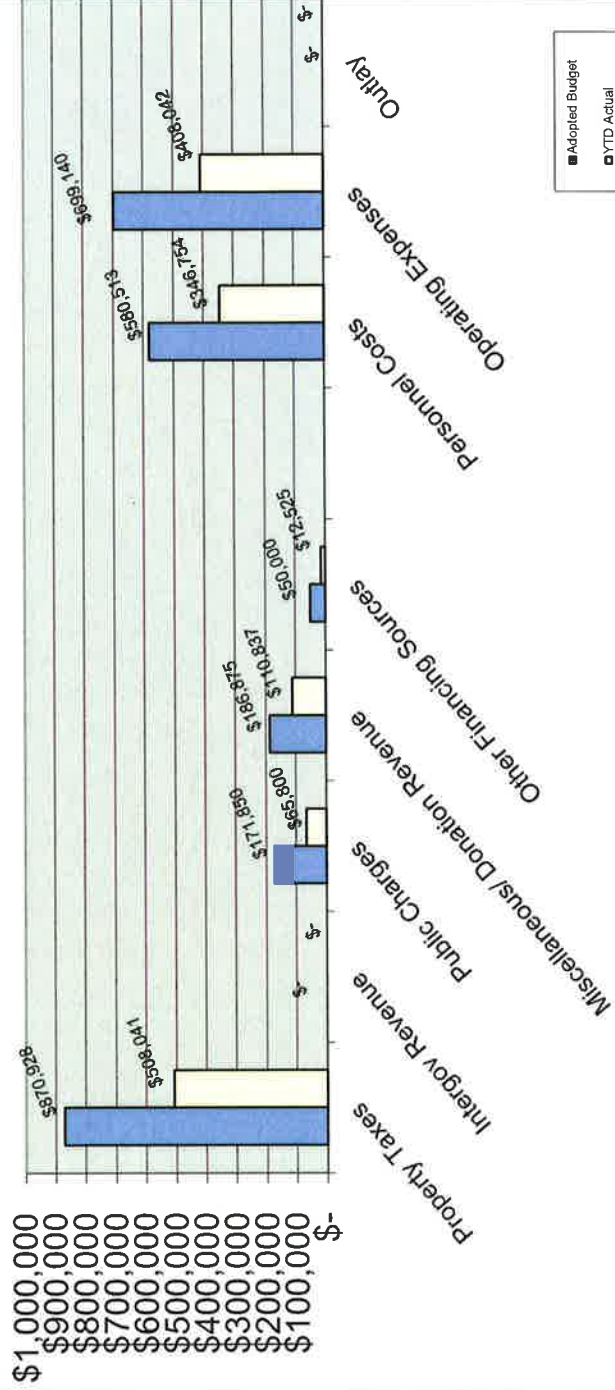
Operating Expenses has a YTD encumbrance amount of \$4030.00 for Advertising,

\$30,375.81 for security, Other Financing Sources \$31,350.00 for RFP Visitor Experience Plan

Notes:

Mezzanine Wall removal posted in May with expense \$5890

Museum - July31, 2016



NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG



Neville Public Museum Director's Report Education & Recreation Committee Brown County Board of Supervisors August 2016

Operations:

Since our last meeting we held the fifth Hard Core History program; facilitated the seventh Exhibit Exposed program; hosted the seventh Explorer Saturday of the year; participated in community outreach at the OBI Farmers Market, DGB Inc. Farmers Market, DGB Inc. Music in the Park, Green Bay Bullfrogs game, and Tall Ship Festival; collaborated with Aurora Bay Care on Open Streets Green Bay; collaborated with Music U and area youth performers on the 4th of July; Collaborated with Let Me Be Frank Productions on special performances of *The Life of Ebenezer Childs*; had the best two attended Brown County Night Resident Nights; and in conjunction with the Neville Public Museum Astronomical Society put on a Star Party.





Summer OBI Farmers Market Outreach

OBI Farmers Market participants stopped to share that they have seen the Neville in multiple commercials and have seen the Ice Age Imperials bus ads—of which have inspired them to visit in the last few weeks. Based on this feedback Museum Director Lemke indicated the advertising plan for the Neville is working.

The Neville will be present at:

The June 8th, July 13th, August 24th and September 14th at the On Broadway Farmers Market

The Downtown Green Bay Farmers Market on Saturday, July 16th and Saturday, September 3rd

Downtown Green Bay Summer in the Park on Thursday, July 14th

Monday, August 1, 2016 was the Neville's Community Connection Night at the Green Bay Bullfrogs and August 5-7, 2016 staff represented the Neville at the Tall Ships Festival.



Focus On Collections:

On June 1, 1927 Frank J. B. Duchateau and his wife, Mary, entered into an agreement with the Neville Public Museum to donate his extensive collection of “curios and memorabilia” which at that time consisted of approximately 12,000 objects. The objects in the collection include Native American artifacts, archaeological material, geology specimens, farm tools, kitchen tools, ceramics, firearms, shells, letters, deeds, documents, newspaper clippings, wills, tax receipts and a variety of miscellaneous objects. The collection was added to over the years by Duchateau himself and then after his death, by his family. Among the most notable objects in the Duchateau collection are: an 18th century French sundial compass that he found near Green Bay, World War I uniforms, and a ca. 1870s wooden monowheel that recently underwent conservation.



Frank J. B. Duchateau with a portion of the objects he donated, ca 1950. NPM Image #1669.

The Neville Public Museum Governing Board met on Monday, July 11, 2016. Museum Director Lemke asked Collections Manager Louise Pfothenhauer to provide the background of the repatriation request from the Ho-Chunk Nation of Wisconsin. Museum Collections Committee and Museum Director Lemke recommended repatriation in compliance with the Native American Graves Protection and Repatriation Act, 43CFR 10.

Motion made by Erik Hoyer and seconded by Sandy Juno to approve the deaccession and proceed forward with the repatriation request of one nearly complete skeleton of 35-50 year old male Native American and thirty-three potsherds [object number 6360/1980.59 (530/277)] to the Ho-Chunk Nation of Wisconsin.

Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Tom Sieber and seconded by Kramer Rock to approve the deaccession and proceed forward with the repatriation request of a partial skeleton of adult, possibly female, probably native American and thirty-eight pot sherds (object number 1300/258) to the Ho-Chunk Nation of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the deaccession and proceed forward with the repatriation request of a partial skeleton of a 35-50 year old Native American and one copper point, one antler flaker, and one vial with bone fragments and red ocher stained sand (object number NPM 33) to the Ho-Chunk Nation of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Motion made by Sandy Juno and seconded by Tom Sieber to approve the deaccession and proceed forward with the repatriation request of a vertebrae, hand and foot bones, ribs, radius fragment, sternum, temporal bone, and part of a

mandible from at least one adult Native American (no object number) to the Ho-Chunk Nation of Wisconsin and the Menominee Tribe of Wisconsin. Vote taken. MOTION APPROVED UNANIMOUSLY.

Discussion ensued. Tom Sieber and Erik Hoyer asked about the specific repatriation plans. Louise Pfotenhauer stated that the action taken by the Board allows her to start the conversation. Tom Sieber and Erik Hoyer both shared that if there was to be a ceremony that was open to the public they would like to attend. Museum Director Lemke stated that she would report at future Governing Board meetings status updates of the repatriation plans. Chairman Kuehn asked if there would be other requests coming to the Board. Louise Pfotenhauer stated yes likely, so due to a slight change in the federal law in 2013 and notices the Neville Public Museum shared in late 2015. Next meeting of the Neville Public Museum Governing Board will be **Monday, August 8, 2016 at 4:30pm.**

2016 Governing Board Meeting Dates

Monday, September 12, 2016

Monday, October 10, 2016

Monday, November 14, 2016

Monday, December 12, 2016

Museum Strategic Planning

The Leadership Team continues work on the following opportunities as part of the Neville's Strategic Planning

- Advocate for the Neville based on the strategic purpose. Seize every chance to amplify on the core message of "Bridging Communities. Connecting Generations."
- Re-orient marketing and promotions efforts around the strategic purpose of "Bridging Communities. Connecting Generations."
- Work alongside Brown County Purchasing in requesting services from a team of consultants to conduct a Visitor Experience and Architectural Exhibition Master Plan for the Neville Public Museum.
 - This scope of services will be used to determine future exhibit design, fundraising opportunities and an overall exhibition development plan.

Museum Director Lemke gave an overview and provided Governing Board Members copies of the Pre-Design Diagrams and Explanations of the Visitor Experience and Architectural Exhibition Master Plan from Triad Creative Group. She also provided the next steps in the process to continue towards the fall 2016 completion date of the final report.

Discussion ensued; staff was commended on the process. Staff was also directed to continue capturing current visitor comments as well as solicit more public comments to share with the consultants to incorporate into the final document. Museum Director Lemke stated she and Foundation Director Huntowski had a plan in place to gather more public comments after museum staff had the opportunity to voice their opinions.

The Neville Public Museum Foundation The Neville Public Museum Foundation Board did not meet in July.

Social Media Success Stories of the Month

Below is a link describing how museums are utilizing the Pokémon Go application.

https://museumhack.com/pokemongo-museums/?mc_cid=bb85b3eafb&mc_eid=47c18bbb84



On the right: On July 13th the Neville Team had in place the following: Beth at the On Broadway Farmers Market booth #115, Lisa and Rachel coordinating Tweets & Facebook posts about lures coming from the Neville, Kasha dropped lures around the museum markers at 4:00, 4:30, 5:00 & 5:30 and monitored the activity on the grounds.

On the left is a custom Snapchat filter that was created by the Neville Team and used on the 4th of July in two different time periods. The custom filter was used 36 times and viewed 862 times.

Date	Time	Filter Uses	Filter Views	Cost	
7/4/2016	4-6pm	12	242	17.67	
7/4/2016	8-10pm	24	620	34.05	
		36	862	\$ 51.72	.06 per view



June '15	Visits 1,025	Page Views 16,353
July '15	Visits 1,742	Page Views 19,379
August '15	Visits 1,229	Page Views 20,796
September '15	Visits 653	Page Views 14,291
October '15	Visits 691	Page Views 13,147
November '15	Visits 959	Page Views 11,791
December '15	Visits 2,139	Page Views 36,668
January '16	Visits 1,073	Page Views 21,095
February '16	Visits 874	Page Views 18,429
March '16	Visits 1,751	Page Views 22,492
April '16	Visits 873	Page Views 13,728
May '16	Visits 858	Page Views 16,995
June '16	Visits 966	Page Views 17,128
July '16	Visits 683	Page Views 13,024

Neville Public Museum Online Photo Sales

<http://photos.nevillepublicmuseum.org/>

Neville Public Museum Website 2016

January: Visits 14,939 Page Views 26,493
February: Visits 15,778 Page Views 27,922
March: Visits 18,316 Page Views 32,255
April: Visits 15,077 Page Views 25,602
May: Visits 14,728 Page Views 23,462
June: Visits 16,666 Page Views 25,957
July: Visits 17,233 Page Views 29,121

2015 total visits = 204,431 (*36% increase over 2014)

2014 total visits = 131,438 (*62% increase over 2013)



Neville Public Museum Facebook

FY 2016 *social media boost funding is being utilized and decided upon in house vs. by a firm

January reach 54,103 people engaged 2,658
February reach 29,698 people engaged 1,693
March reach 36,750 people engaged 2,255
April reach 44,333 people engaged 2,143
May reach 29,002 people engaged 2,246
June reach 32,627 people engaged 1,575
July reach 64,661 people engaged 4,711

FY 2015

Total Page Likes 4,100
People Engaged 36,981 *33% increase in engaged audience over FY 14
Total reach 833,877

FY 2014

Total Page Likes 2,718
People Engaged 24,712
Total reach 1,127,429 *Per the JEM grant social media funding was \$10,000 in FY 14 with spend emphasis on the Temporary Green Bay Packers Hall of Fame exhibit.

Current Temporary Exhibits



Life and Death at Fort Howard

America's victory during the War of 1812 ushered in a new era of defense, democracy and development in the Upper Great Lakes. In recognition of the 200th anniversary of the founding of Fort Howard in 1816, this exhibit focuses on the personal stories of life and death at this Fort in Green Bay. Through the display of authentic artifacts, rare maps and hands-on interactives, visitors to the exhibit will be given an inside look at the personalities of those who helped lay the foundations modern Green Bay. (April 16, 2016 – April 9, 2017)



Ice Age Imperials

Ice Age Imperials is a traveling museum exhibit that makes the drama of the majestic animals that dominated the age accessible to all. Using two full-scale dioramas, a series of interactive displays and wall-mounted educational components, *Ice Age Imperials* prompt visitors to wonder: When and where was it? What was life like here during the Ice Age? How do today's animals compare to their extinct Ice Age relatives? *Ice Age Imperials* provides a rare opportunity for visitors to 'Touch the Ice Age'. Interacting with real fossils from ancient animals like the sabretooth cat, woolly mammoth, giant sloth,

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dire wolf, giant beaver, and teeth from a huge Ice Age bear will make the Ice Age come alive to visitors like never before. (May 27, 2016 — October 30, 2016)



Eyes On The Sky

Discover how humans in Northeastern Wisconsin have observed, explored, and understood our Solar System and its place in the Milky Way Galaxy. See large historic telescopes, captivating astro-photography, ancient meteorites, hands-on exploration, and much more. This exhibit was developed in collaboration with the Neville Public Museum Astronomical Society. (July 16 – November 6, 2016)

**Eyes On The Sky* exhibit is on NASA's website for all of NASA and the public to view here: <https://informal.jpl.nasa.gov/museum/content/eyes-sky-astronomy-northeastern-wisconsin-public-exhibition>

Upcoming Exhibits



The Embroiderer's Guild: Through the Needle's Eye - 20th National Exhibit

The Embroiderers' Guild of America (EGA) acknowledges the value of needlework in art and history. This traveling national exhibit is a representative selection of the best in artistic and technical works. The 20th National Exhibit features more than 70 embroidered works of the highest quality in design and craftsmanship from artists across the United States and Canada. It is through the needle's eye that EGA embraces both traditional and contemporary needlework while expanding the perception of embroidery as an art form. (November 8, 2016 – January 8, 2017)



Holiday Memories: Prange's Christmas Windows

The animated figures that once adorned the H.C. Prange's department store windows are featured in this exhibit along with the Enchanted Forest, the Snow Babies and charming forest animal collections. There also is a Children's Only Shop, Santa and Bruce the Spruce, the lovable talking Christmas tree who once chatted with holiday shoppers at Prange's. *Holiday Memories* is a wonderful family tradition. (November 19, 2016 January 24, 2017)

Upcoming Events

August

Tall Ship Festival 05-Aug-2016

Explorer Saturday: Tall Ships 06-Aug-2016

200th Anniversary of Military Fort Howard Event 07-Aug-2016

Hardcore History: Digging Into the Archaeology of Fort Howard 09-Aug-2016

Exhibits Exposed: Soldiers and Civilians at Fort Howard 17-Aug-2016

Geology Club Monthly Meeting Tour – Van Gemert Memorials 17-Aug-2016

September

Explorer Saturday: Constellations 03-Sep-2016

Astronomical Society Monthly Meeting 07-Sep-2016

SPARK! TimeSlips 10-Sep-2016

Exhibits Exposed: The Original Frozen Tundra 21-Sep-2016

Geology Club Monthly Meeting Influence of Microbial Biofilms... 21-Sep-2016

Dinner Program: Impacts from Outer Space 22-Sep-2016

Parkaeology: Rockwood Lodge 24-Sep-2016

October

Explorer Saturday: Monowheel and Bicycles 01-Oct-2016

Cellar Series: Old Imperial Pale Ale Brewing 04-Oct-2016

Astronomical Society Monthly Meeting 05-Oct-2016

Museum Star Party 14-Oct-2016

Cellar Series: Old Imperial Pale Ale Bottling 18-Oct-2016

Exhibits Exposed: Morbid Curiosities 19-Oct-2016

Geology Club Monthly Meeting: Scanning Electron Microscopes 19-Oct-2016

Ice Age Adventures 22-Oct-2016

Dinner Program: The Salem Witch Trials 25-Oct-2016

Youth Program: The Salem Witch Trials 25-Oct-2016

School Day Off: Engineering Adventures 28-Oct-2016

Neville Public Museum Attendance and Revenue Comparison

	2014		2015		2016		Atten
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	
January	1,825	\$4,601.00	3,847	\$ 8,068.50	2,358	\$ 6,866.50	
February	2,545	\$4,401.00	4,597	\$ 8,394.00	2,642	\$ 6,138.00	
March	3,280	\$7,959.50	3,375	\$ 6,749.00	3,828	\$ 9,645.50	
April	3,705	\$6,518.00	2,981	\$ 4,080.00	4,757	\$ 7,675.00	
May	3,517	\$6,212.00	3,275	\$ 4,777.50	3,959	\$ 5,865.00	
June	3,358	\$7,890.50	3,212	\$ 6,432.75	3,737	\$ 8,885.50	
July	3,623	\$11,645.50	2,913	\$ 6,682.00	4,092	\$ 13,177.50	
August	4,222	\$11,946.00	3,388	\$ 8,064.00			
September	2,881	\$6,359.50	2,251	\$ 3,778.00			
October	4,059	\$9,668.50	3,668	\$ 5,426.00			
November	5,576	\$14,606.00	4,031	\$ 7,390.00			
December	7,864	\$22,542.50	4,980	\$ 9,126.50			
TOTALS	46,455	\$114,350.00	42,518	\$78,968	25,373	\$58,253	

Neville Public Museum Attendance and Revenue June 2016

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue	OUTREACH
1	Wednesday	244	209		35	26	514	\$776.00		
2	Thursday	52	22				74	\$242.50		
3	Friday	50					50	\$144.00		
4	Saturday	191			87		278	\$745.00	\$300.00	
5	Sunday	56					56	\$248.50		3000
6	Monday				21		21			
7	Tuesday	89	13				102	\$432.00		
8	Wednesday	48					48	\$136.00		502
9	Thursday	67			15		82	\$207.00		
10	Friday	72					72	\$247.50		
11	Saturday	65			48		113	\$244.50	\$50.00	
12	Sunday	52			87		139	\$187.50	\$110.00	
13	Monday				7		7			
14	Tuesday	48			7	19	74	\$208.50		
15	Wednesday	130	52			18	200	\$543.00		135
16	Thursday	69					69	\$252.00		200
17	Friday	64			91		155	\$244.50	\$711.00	
18	Saturday	341				26	367	\$352.50	\$1,000.00	
19	Sunday	96					96	\$236.00		
20	Monday						0			
21	Tuesday	46					46	\$200.00		
22	Wednesday	51	148				199	\$610.00		
23	Thursday	58					58	\$246.00		
24	Friday	159			272		431	\$916.00		
25	Saturday	77					77	\$370.00		
26	Sunday	86					86	\$375.00		
27	Monday						0			
28	Tuesday	64			7	11	82	\$285.00		
29	Wednesday	46				11	57	\$126.00		
30	Thursday	73				11	84	\$310.50		
TOTAL		2,494	444	0	677	122	3,737	\$8,885.50	\$2,171.00	3837

May Total Attendance 3,959
May Outreach 450
May Grand Total Served 4,409

June Total Attendance 3,737
June Outreach 3,837
June Grand Total Served 7,574

Brown County

Golf Course

Budget Status Report

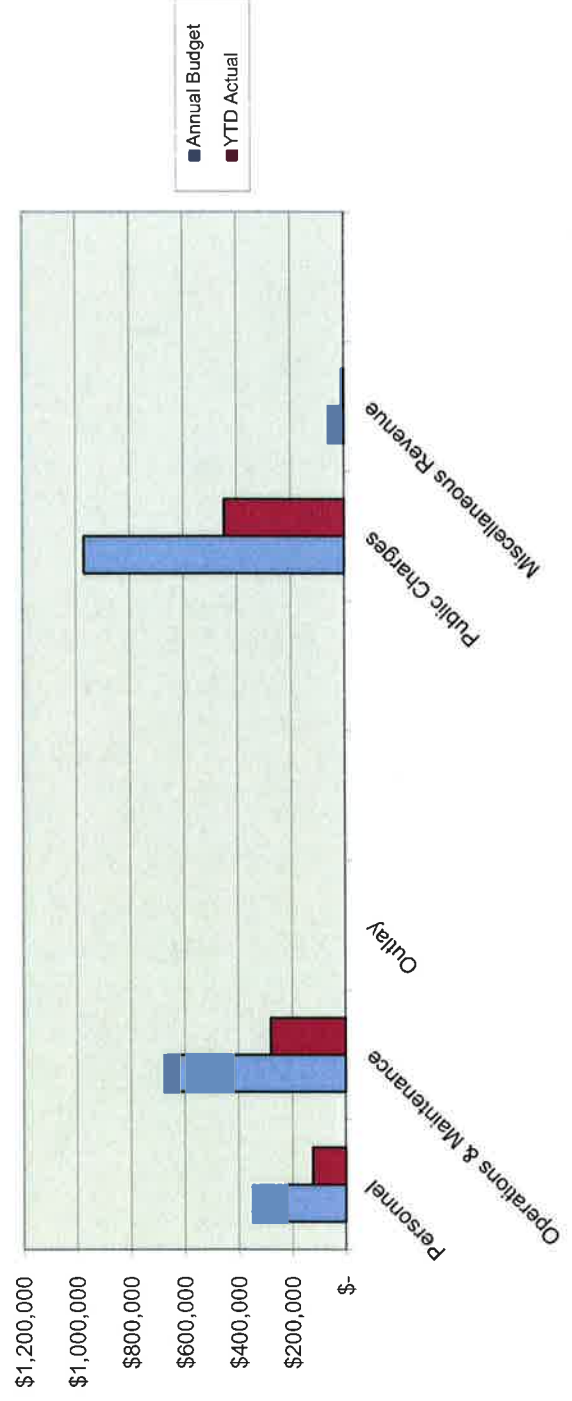
6/30/2016

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 349,471	\$ 124,171	36%
Operations & Maintenance	\$ 675,068	\$ 280,294	42%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 446,539	46%
Miscellaneous Revenue	\$ 58,500	\$ 9,131	16%
Public Charges consists of the following			
Green Fees	\$ 670,000.00	\$ 335,120.52	50%
Cart Fees	\$ 210,000.00	\$ 77,477.62	37%
Concessions	\$ 90,000.00	\$ 33,941.27	38%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis June 30, 2016



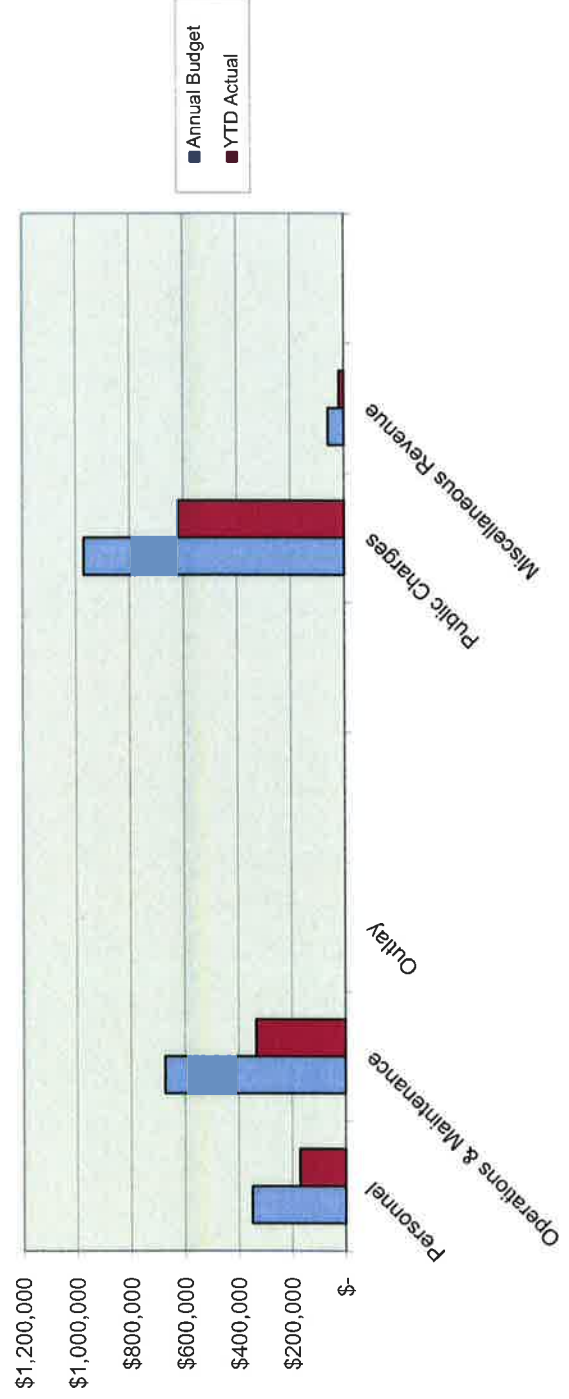
7/31/2016

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 349,471	\$ 171,126	49%
Operations & Maintenance	\$ 675,068	\$ 334,329	50%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 619,840	64%
Miscellaneous Revenue	\$ 58,500	\$ 17,891	31%
Public Charges consists of the following			
Green Fees	\$ 670,000.00	\$ 445,139.57	66%
Cart Fees	\$ 210,000.00	\$ 129,270.95	62%
Concessions	\$ 90,000.00	\$ 45,429.54	50%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis July 31, 2016



**GOLF COURSE FINANCIAL STATISTICS
For JULY, 2016**



GOLF COURSE REVENUE:

	JULY ROUNDS	JULY REVENUE	YEAR TO DATE ROUNDS	YEAR TO DATE REVENUE
2016	6,217	\$ 163,128.00	19818*	\$ 484,052.00
2015	6,824	\$ 173,891.50	20645**	\$ 491,589.25
2014	6,806	\$ 175,325.00	18174***	\$ 442,281.97

**TOTAL SEASON PASS
REVENUE**

2016	\$ 121,292.90
2015	\$ 117,393.41
2014	\$ 112,464.52

PRO-SHOP SHARED REVENUE (CARTS):

	JULY COUNTY SHARE	YEAR TO DATE COUNTY SHARE
2016	\$ 36,430.00	\$ 96,263.40
2015	\$ 37,127.00	\$ 95,233.40
2014	\$ 36,348.00	\$ 81,899.50

SAFARI STEAKHOUSE SHARED REVENUE:

	JULY COUNTY SHARE	YEAR TO DATE COUNTY SHARE
2016	\$ 11,644.77	\$ 45,429.57
2015	\$ 10,224.43	\$ 44,522.67
2014	\$ 11,583.30	\$ 47,976.02

Golf Course Opening Day

2016 *April 15th
2015 **April 10th
2014 ***April 23rd

Golf Course Superintendent's Report

August 25th, 2016

During the month of July here are a few highlights of things that were done:

1. Golf Course Update
 - a. Golf Course is in great shape
2. Golf Course July Maintenance
 - a. Greens have been topdressed and groomed
 - b. New cart path to the right of 6 green has been completed
 - c. Continue to clean up trees from storms or that are dead
 - d. All scheduled pesticides have been applied
 - e. New landscape bed on #17 completed.
 - f. Sand was added to the bunker to the left of 10 green
3. Upcoming Projects and Maintenance
 - a. Continue to work on cart path ends
 - b. Enlarge back tee on #3
 - c. Aerification is scheduled to take place in September
 - i. We will be doing all surfaces (greens, tees, and fairways)
 - d. Continue to check bunkers for proper sand level and will add if needed
4. Upcoming Events
 - a. Beau Mettler Outing August 27th
 - b. Fall Classic September 10th – 11th
 - c. WPGA Junior Tour Event July 25th

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Brown County Parks Budget Status Report

6/30/2016 - UNAUDITED

Expenses

Personnel Costs	Amended Budget	YTD Actual	Percent of Budget
	\$ 1,071,312	438,291	41%
Operating Expenses	\$ 690,119	317,928	46%
Utilities	\$ 142,390	39,472	28%
Outlay	\$ 703,686	50,005	7%

Revenues

Property Taxes	\$ 870,693	435,346	50%
Intergov Revenue	\$ 394,531	0	0%
Other Financing Sources	\$ 517,023	0	0%
Public Charges/Misc. Revenue	\$ 825,260	443,044	54%

HIGHLIGHTS:

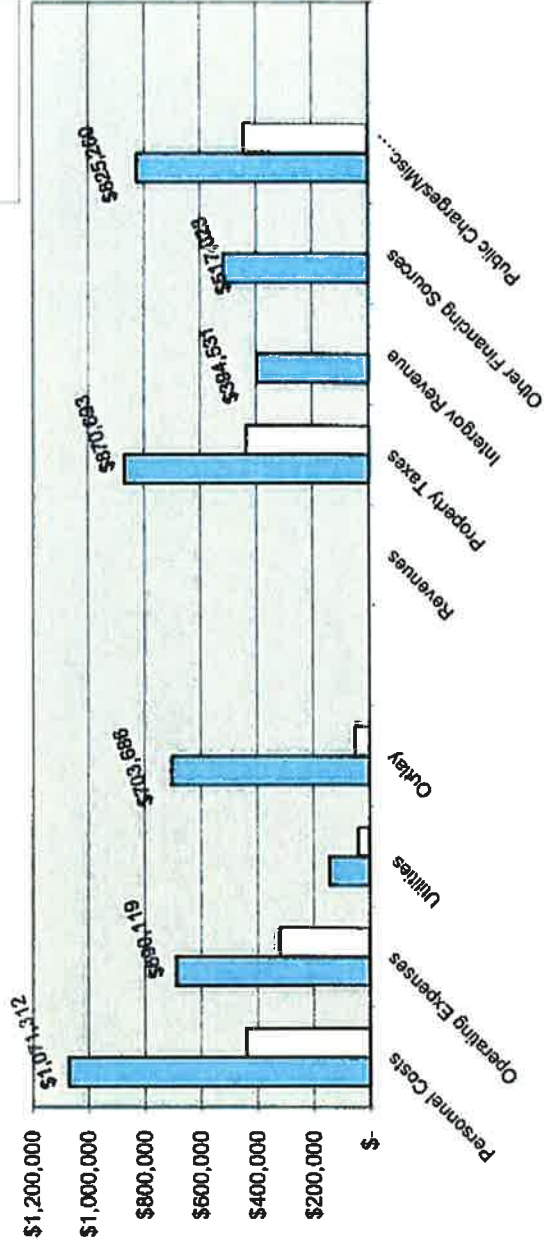
Expenses:

Currently on track

Revenues:

Currently on track

General Fund -Parks June 2016





June 30, 2016 unaudited Parks report

Through 06/30/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Property taxes	870,693.00	.00	870,693.00	72,557.75	.00	435,346.50	435,346.50	435,346.50	50	895,700.00
Intergov Revenue	353,865.00	40,666.00	394,531.00	.00	.00	.00	.00	394,531.00	0	133,826.84
Public Charges	742,121.00	.00	742,121.00	122,041.48	.00	438,170.80	438,170.80	303,950.20	59	753,650.78
Miscellaneous Revenue	3,139.00	80,000.00	83,139.00	951.25	.00	4,872.50	4,872.50	78,266.50	6	15,550.56
Other Financing Sources	394,944.00	122,079.00	517,023.00	.00	.00	.00	.00	517,023.00	0	155,207.44
REVENUE TOTALS	\$2,364,762.00	\$242,745.00	\$2,607,507.00	\$195,550.48	\$0.00	\$878,389.80	\$1,729,117.20	\$1,729,117.20	34%	\$1,954,035.62
EXPENSE										
Personnel Costs	1,071,312.00	.00	1,071,312.00	93,386.66	.00	438,291.22	438,291.22	633,020.78	41	1,033,853.75
Operating Expenses	737,509.00	95,000.00	832,509.00	85,111.96	6,868.81	350,531.22	350,531.22	475,108.97	43	722,964.18
Outlay	555,941.00	147,745.00	703,686.00	1,237.50	45,055.30	4,950.00	4,950.00	653,680.70	7	196,803.66
EXPENSE TOTALS	\$2,364,762.00	\$242,745.00	\$2,607,507.00	\$179,736.12	\$51,924.11	\$793,772.44	\$1,761,810.45	\$1,761,810.45	32%	\$1,953,621.59
Fund 100 - GF Totals										
REVENUE TOTALS	2,364,762.00	242,745.00	2,607,507.00	195,550.48	.00	878,389.80	1,729,117.20	1,729,117.20	34	1,954,035.62
EXPENSE TOTALS	2,364,762.00	242,745.00	2,607,507.00	179,736.12	51,924.11	793,772.44	1,761,810.45	1,761,810.45	32	1,953,621.59
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$15,814.36	(\$51,924.11)	\$84,617.36	(\$32,693.29)	(\$32,693.29)		\$414.03
Fund 120 - Park Donations										
REVENUE										
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	7,800.00	.00	7,800.00	42.29	.00	551.77	551.77	7,248.23	7	1,031.84
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$7,800.00	\$0.00	\$7,800.00	\$42.29	\$0.00	\$551.77	\$7,248.23	\$7,248.23	7%	\$1,031.84
EXPENSE										
Operating Expenses	17,500.00	.00	17,500.00	500.00	.00	1,988.32	1,988.32	15,511.68	11	8,324.54
Outlay	18,000.00	.00	18,000.00	1,225.84	.00	1,225.84	1,225.84	16,774.16	7	.00
EXPENSE TOTALS	\$35,500.00	\$0.00	\$35,500.00	\$1,725.84	\$0.00	\$3,214.16	\$3,214.16	\$32,285.84	9%	\$8,324.54
Fund 120 - Park Donations Totals	\$7,800.00	\$0.00	\$7,800.00	\$42.29	.00	551.77	7,248.23	7,248.23	7	1,031.84
REVENUE TOTALS	7,800.00	.00	7,800.00	42.29	.00	551.77	7,248.23	7,248.23	7	1,031.84
EXPENSE TOTALS	35,500.00	.00	35,500.00	1,725.84	.00	3,214.16	3,214.16	32,285.84	9	8,324.54
Fund 120 - Park Donations Totals	(\$27,700.00)	\$0.00	(\$27,700.00)	(\$1,683.55)	\$0.00	(\$2,662.39)	(\$25,037.61)	(\$25,037.61)		(\$7,292.70)
Fund 121 - Boat Landing										
REVENUE										
Public Charges	110,250.00	.00	110,250.00	38,597.06	.00	64,257.55	64,257.55	45,992.45	58	112,938.94
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$110,250.00	\$0.00	\$110,250.00	\$38,597.06	\$0.00	\$64,257.55	\$64,257.55	\$45,992.45	58%	\$112,938.94
EXPENSE										
Operating Expenses	250,464.00	.00	250,464.00	12,230.08	4,656.04	39,001.92	39,001.92	206,806.04	17	176,854.39
Outlay	33,000.00	.00	33,000.00	.00	.00	.00	.00	33,000.00	0	.00



June 30, 2016 unaudited Parks report

Through 06/30/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 121 - Boat Landing									
EXPENSE TOTALS	\$283,464.00	\$0.00	\$283,464.00	\$12,230.08	\$4,656.04	\$39,001.92	\$239,806.04	15%	\$176,854.39
Fund 121 - Boat Landing Totals									
REVENUE TOTALS	110,250.00	.00	110,250.00	38,597.06	.00	64,257.55	45,992.45	58	112,938.94
EXPENSE TOTALS	283,464.00	.00	283,464.00	12,230.08	4,656.04	39,001.92	239,806.04	15	176,854.39
Fund 121 - Boat Landing Totals	(\$173,214.00)	\$0.00	(\$173,214.00)	\$26,366.98	(\$4,656.04)	\$25,255.63	(\$193,813.59)		(\$63,915.45)
Fund 122 - Cross County Ski									
REVENUE									
Public Charges	27,500.00	.00	27,500.00	637.66	.00	37,659.92	(10,159.92)	137	12,621.37
Miscellaneous Revenue	25.00	.00	25.00	.00	.00	30.00	(5.00)	120	10.00
REVENUE TOTALS	\$27,525.00	\$0.00	\$27,525.00	\$637.66	\$0.00	\$37,689.92	(\$10,164.92)	137%	\$12,631.37
EXPENSE TOTALS									
Operating Expenses	38,750.00	.00	38,750.00	27.84	.00	3,662.28	35,087.72	9	15,092.96
Outlay	.00	36,000.00	36,000.00	.00	.00	.00	36,000.00	0	23,872.57
EXPENSE TOTALS	\$38,750.00	\$36,000.00	\$74,750.00	\$27.84	\$0.00	\$3,662.28	\$71,087.72	5%	\$38,965.53
Fund 122 - Cross County Ski Totals									
REVENUE TOTALS	27,525.00	.00	27,525.00	637.66	.00	37,689.92	(10,164.92)	137	12,631.37
EXPENSE TOTALS	38,750.00	36,000.00	74,750.00	27.84	.00	3,662.28	71,087.72	5	38,965.53
Fund 122 - Cross County Ski Totals	(\$11,225.00)	(\$36,000.00)	(\$47,225.00)	\$609.82	\$0.00	\$34,027.64	(\$81,252.64)		(\$26,334.16)
Fund 123 - Park Land & Building Acquisition									
REVENUE									
Public Charges	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00
EXPENSE TOTALS									
Operating Expenses	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%	\$0.00
Fund 123 - Park Land & Building Acquisition Totals									
REVENUE TOTALS	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
EXPENSE TOTALS	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
Fund 123 - Park Land & Building Acquisition Totals	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00		\$0.00
Fund 124 - Rails to Trails									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	92,733.00
Public Charges	100,600.00	.00	100,600.00	34,462.75	.00	55,424.25	45,175.75	55	87,699.64
Miscellaneous Revenue	1,000.00	.00	1,000.00	180.00	.00	287.15	712.85	29	447.00



Through 06/30/16
Prior Fiscal Year Activity Included
Summary Listing

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June 30, 2016 unaudited Parks report

Through 06/30/16
Prior Fiscal Year Activity Included
Summary Listing

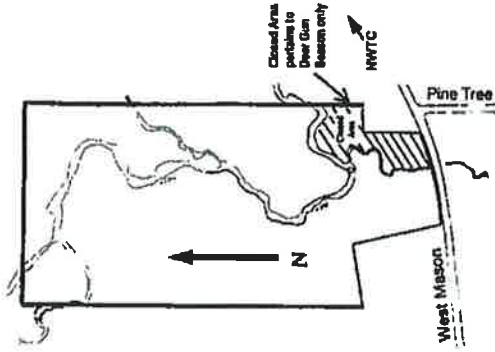
Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 643 - Adventure Park									
REVENUE									
Miscellaneous Revenue	.00	.00	.00	7.84	.00	219.54	(219.54)	+++	695.24
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$287,750.00	\$0.00	\$287,750.00	\$37,434.80	\$0.00	\$65,354.38	\$222,395.62	23%	\$238,550.02
EXPENSE									
Personnel Costs	152,417.00	.00	152,417.00	25,852.20	.00	90,557.53	61,859.47	59	118,193.67
Operating Expenses	136,874.00	.00	136,874.00	5,386.55	.00	32,946.91	103,927.09	24	81,634.35
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$289,291.00	\$0.00	\$289,291.00	\$31,238.75	\$0.00	\$123,504.44	\$165,786.56	43%	\$199,828.02
Fund 643 - Adventure Park Totals									
REVENUE TOTALS	287,750.00	.00	287,750.00	37,434.80	.00	65,354.38	222,395.62	23	238,550.02
EXPENSE TOTALS	289,291.00	.00	289,291.00	31,238.75	.00	123,504.44	165,786.56	43	199,828.02
Fund 643 - Adventure Park Totals	(\$1,541.00)	\$0.00	(\$1,541.00)	\$6,196.05	\$0.00	(\$58,150.06)	\$56,609.06		\$38,722.00
Grand Totals									
REVENUE TOTALS	3,217,687.00	242,745.00	3,460,432.00	306,905.04	.00	1,401,954.82	2,058,477.18	41	2,500,067.43
EXPENSE TOTALS	3,436,816.00	278,745.00	3,715,561.00	238,474.25	61,578.15	985,946.74	2,668,036.11	28	2,532,403.39
Grand Totals	(\$219,129.00)	(\$36,000.00)	(\$255,129.00)	\$68,430.79	(\$61,578.15)	\$416,008.08	(\$609,558.93)		(\$32,335.96)

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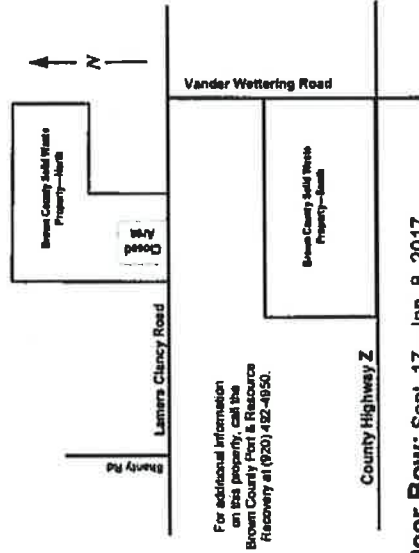
Vande Hei Property

Deer Bow:
Sept. 17 - Jan. 8, 2017

Deer Gun:
Nov. 19 - Nov. 27



Port & Resource Recovery Town of Holland



For additional information
on this property, call the
Brown County Port & Resource
Recovery at (920) 492-4850.

Deer Bow: Sept. 17 - Jan. 8, 2017
Deer Gun: Nov. 19 - Nov. 27

Hunting on County Park Lands - 2016

Managed hunts for white-tailed deer are scheduled during the 2016 Wisconsin hunting season on Brown County park lands. In addition, waterfowl hunting will be permitted along the shoreline areas at the Fort Howard Paper Foundation Wildlife Area and at Lily Lake Park during the regular waterfowl season. Bag limits, daily hours, and seasons are in accordance with those rules and regulations established by the Wisconsin DNR.

Additionally, there will be NO early goose, teal, extended muzzle-loader, youth gun hunts or additional deer hunts on any park properties. All other park lands, except those specified in this brochure, will be closed to hunting during the 2016 season. The WDNR season dates in this brochure may change due to pending rule changes—please contact the DNR for up-to-date info. Note that archery season closes with the Statewide Closure even though some Parks may be in metro units.

Following is a summary of the regulations for those parks open to hunting during 2016:

1. Firearms & bows are permitted only in open areas during specified times & dates.
2. Permanent blinds and stands are not permitted. All stands and blinds must be removed at the close of each day. Trees and vegetation cannot be removed.
3. Baiting allowed (or not allowed) per State DNR mandates. See current DNR regulations for baiting rules and regulations.
4. Possession of any firearm or bow, unless enclosed in a case or unstrung, is prohibited in any closed area.
5. Permission must be obtained from the Park Manager before pursuing any wounded game within a closed area.
6. **SMALL GAME HUNTING IS NOT PERMITTED ON ANY COUNTY PARK LANDS.**

Hunters Brown County Rifle Range

Get your rifle & bow sighted at the

Open Dates and Hours:

September - Saturdays only
Beginning September 17
10:00am - 3:45pm

October - Saturdays & Sundays
8:00am - 3:45pm

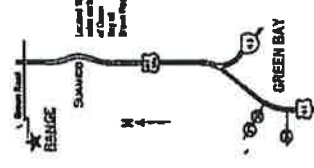
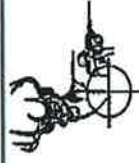
November

November 1-18
8:00am - 3:45pm

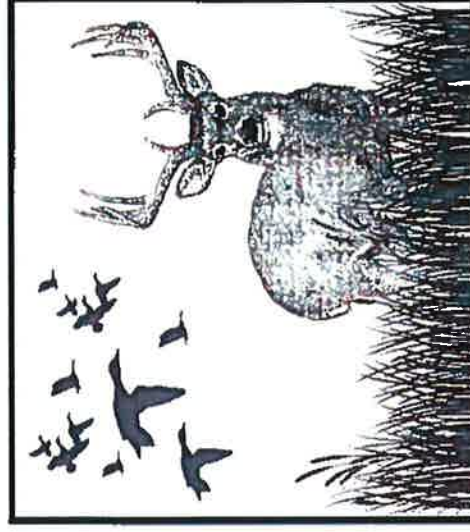
100 yard range - covered benches-open rain or shine

\$7.00 per gun/bow or person
Includes targets and assistance

Site In Lanes Available For Archery & Crossbow!



2016 DEER AND WATERFOWL HUNTING



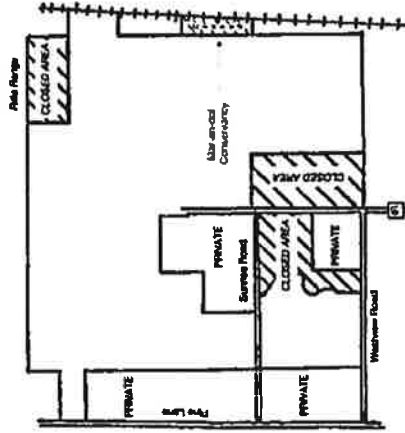
Brown County Park Department

1150 Bellevue St, Rm 151 • Green Bay, WI 54302 • (920) 448-4466

browncountyparks.org - Interactive Maps Now Available

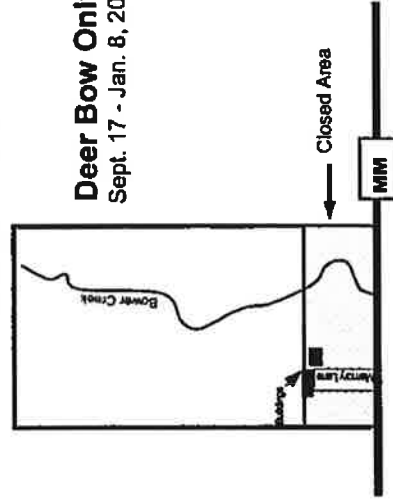


Reforestation Camp



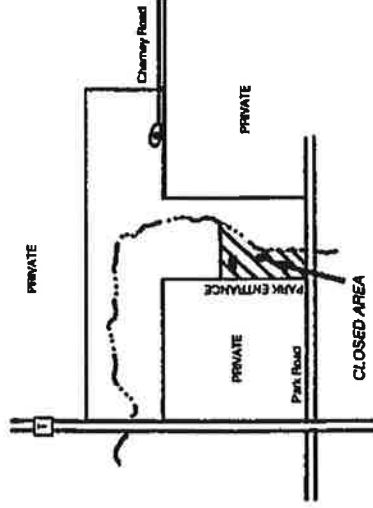
Deer Bow: Sept. 17 - Nov. 27
Deer Gun: Nov. 19 - Nov. 27

Fonferek's Glen



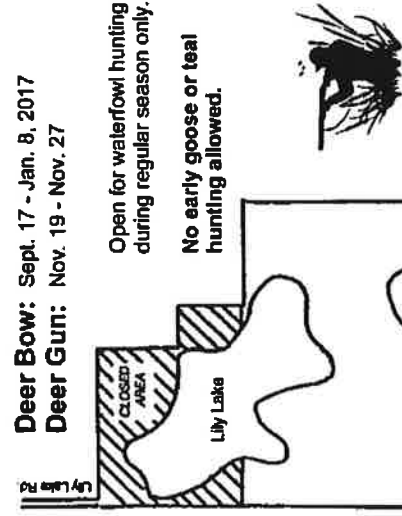
Deer Bow Only:
 Sept. 17 - Jan. 8, 2017

Neshota County Park



Deer Bow Only:
 Sept. 17 - Jan. 8, 2017

Lily Lake County Park

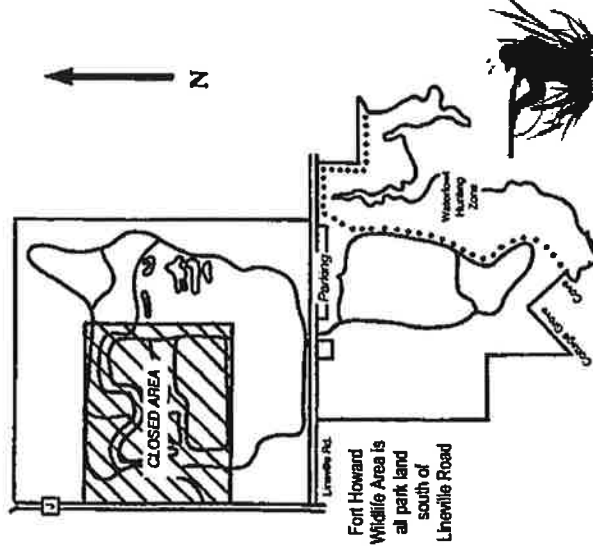


Deer Bow: Sept. 17 - Jan. 8, 2017
Deer Gun: Nov. 19 - Nov. 27

Open for waterfowl hunting
 during regular season only.

No early goose or teal
 hunting allowed.

Barkhausen Waterfowl Preserve and Ft. Howard Paper Foundation Wildlife Area



Fort Howard
 Wildlife Area is
 all park land
 south of
 Linville Road

Open for waterfowl hunting during regular season only and
 only in designated waterfowl hunting zone as indicated on
 map. No early goose or teal hunting allowed.

Deer Bow:

Sept. 17 - Nov. 18 Ft. Howard Wildlife Area Only
 Nov. 28 - Jan. 8, 2017 Both properties

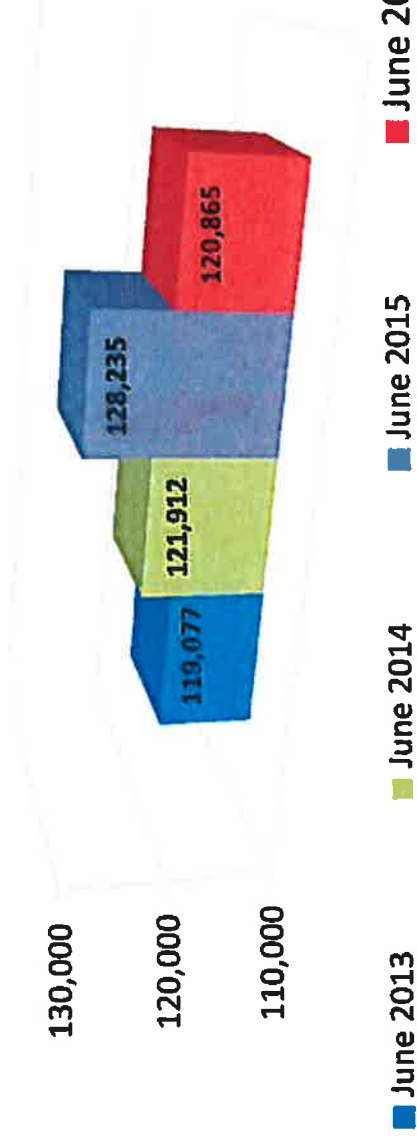
Deer Gun:

Nov. 19 - Nov. 27 By Special Permit Only
 (Apply Aug 1 - 15)

For more information on this property contact the
 Preserve Office at (920) 434-2824.

BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>June 2013</u>	<u>June 2014</u>	<u>June 2015</u>	<u>June 2016</u>
Adventure Park	0	3,734	2,588	2,454
Barkhausen	5770	9,397	8,175	3,476
Bay Shore Park	16508	15014	11030	16242
Brown County Park / Dog Park	2167	3776	3116	3067
Fairgrounds	3233	2759	4862	5847
Fonferek's Glen	1590	1545	1905	2565
Fox River Trail	7758	19202	21008	9679
Lily Lake	4095	2292	3149	3728
Mountain-Bay Trail	3612	3812	3101	5077
Neshota Park	5151	3776	3282	3943
Pamperin Park	36945	26651	28665	22889
Reforestation Camp	15308	15300	22130	26960
Suamico Boat Launch	3820	3297	6,569	4,273
Way-Morr Park	5470	4515	3045	3845
Wequiock Falls	1390	2622	1775	1840
Wrightstown Park	6260	4220	3835	4980
Yearly Grand Totals	119,077	121,912	128,235	120,865



FIELD STAFF REPORT PARK DEPARTMENT JUNE 2016



Rick Ledvina West Side Supervisor

Barkhausen Waterfowl Preserve

- Wrapped up school programs with 150 students coming here before school ended
- Nurses from Bellin volunteered helping plant annuals around the building and weed our garden beds
- Had our last Frog Hike we had a great turnout with almost 60 people attending. The frogs were calling and everyone caught several frogs!
- Several weddings were held here using the grounds and worked out great for small simple ceremonies and medium sized receptions.
- The 4-H run archery class was again held out here and worked out great giving participants a quiet area to learn and practice archery.
- Staff brought live animals out to the Weyers-Hilliard Library in Howard and had another big turnout, 100+ people! Almost had a frog escape into the library but we managed to get it back.
- Day Cares have been bringing their kids out here for 1 hour pond or other programs
- Dani, our assistant naturalist, has been taking over the kayak programs and has led several programs. These continue to get more participants as word gets out about them.
- Staff brought live animals to the Green Bay Bullfrog game to allow attendants to see them and learn more about Barkhausen. Ben, our park educator even threw the first pitch while holding our live bullfrog.
- Suamico Boat launch continues to be busy on the weekends and during the week leading up to a tournament weekend.
- Staff have been working on various grounds projects and maintenance while getting materials ready for outdoor education programs.

Brown County Park

- We started informing the user of the passes needed to use the park and we will continue to do random checks as needed throughout the day.

Pamperin Park

- Park staff has been hired but we are not full staff yet. The mowing crew is out on a weekly basis and all of our gardens have been planted. We have over 12,000 square feet of gardens to maintain and spring has been a challenge to keep up.
- Rentals as usual are steady and we are maintaining the park security as needed.
- Memorial day Weekend as usual brought in several thousand users and most were large family gatherings. Very good job done by the staff

Fox River Trail - Mountain Bay Trail

- The weekly inspections continue and everything looks good.
- Several events occurred including the Cellcom, MDA, and Walk to Mary with over 3,000 users just for those events.
- We also have had several wind storms which requires several additional staff hours on cleanup of branches and trees.

FIELD STAFF REPORT PARK DEPARTMENT JUNE 2016



Marvin Hanson

Fairgrounds

- Host Commercial Events (Renaissance Faire, Exhibition Bldg. Rentals, Weekly dog training for Packer land kennel & 4H tail wagers, Daily campground checks)
- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Planning for grading and drain tile project on multiuse field
- Stain camping registration post

Neshota Park

- Cleaning, Security Checks and Park Inventory
- Weekly Trail system inspections & process work orders
- Weekly Shelter Rentals
- Weekly Mowing of Trail system
- Friends of Neshota Park Meeting

Way-Morr Park

- Security Checks and Park inventory
- Process work orders and Playground Inspection
- Way-Morr lions bridge/pathway dedication
- Planted flower in flower gardens

Lily Lake

- Cleaning, Security Checks and Park Inventory
- Daily boat launch collection and enforcement
- Process Work Orders
- Stain shelter

Wrightstown Park

- Cleaning, Security Checks and Park Inventory
- Daily boat launch collection and enforcement
- Process Work Orders
- Weekly mowing and grounds inspection

Fonferek Glen

- Litter pick-up, Security Checks and Park Inventory
- Process work orders— sign inspections & Inspection of Boundary Signs.
- Paint parking bumpers

Bay Shore Park

- Cleaning, Park Security, Park Inventory
- Daily Campgrounds collection and Security checks
- Process Maintenance Work Orders
- Daily boat launch collection and enforcement
- Weekly mowing and grounds inspection
- Full campground during the Forth of July weekend
- Stain the playground ship structure
- Stain playground post—for upcoming campsite reservation system
- Crack seal boat launch parking lot
- Trimmed trees in campground area

Wequiock Falls Park

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders

FIELD STAFF EPORT PARK DEPARTMENT JUNE 2016



Curt Hall

Reforestation Camp Operations:

- End of May into Early June is very busy with School groups attending the Adventure Park and Zoo as well as the facility rental schedule is extremely busy. During this period of time Park staff is mostly focused on routine maintenance and cleaning in an effort to maintain good first impression for many people using park facilities.
- Maintenance and cleaned rental facilities as needed.
- Manager attended monthly wellness committee meeting.
- Maintained Marandol Preserve and Rifle Range.
- Performed park facility and grounds maintenance including; landscaping maintenance, managing septic system operations, picnic table maintenance, soda machine purchasing and stocking, cutting grass on all trails throughout site, pruning all trails including single track etc.
- Completed monthly work orders.
- Covered facility rental schedule as needed.
- Coordinated multiple volunteer work days focused on bike, ski and horse trail cleaning and pruning.

"Friends" Group:

- Organized multiple work days to assist with the completion of the following projects: Repair exterior fence, horse trail pruning, signage on horse trails, development of new single track touch up ski trail repairs.

Adventure Park

Operations:

- Invested in some new signage at Adventure Park. New signs include; a new 20' banner at zip landing, new membership and bike rental pricing signs at Base Camp, 2 new directional signs to direct traffic (one at zoo visitors center and one in upper lot)
- Completed first month of Bike rental operations with 22 bike rentals.
- Purchased Slacklines! New Slacklines will be used as a new addition to the Ropes Course as well as a program option for large groups. The slacklines will also be used for various marketing and public events such as; Open Streets and Farmers Market.
- Hosted 13 groups in June. Group Program numbers are up compared to last year at this time and are showing growth potential.

Future Program Opportunities:

- Putting together preliminary plans to add "Low" challenge course elements to the Adventure Park for teambuilding programs.
- Coordinating with Leonard and Finco to develop a mid season marketing push. General Admission numbers are down so we want to have a strong fall. Attendance numbers are looking really good for end of July and beginning of August.

September 21, 2016

**AN ORDINANCE TO AMEND CHAPTERS 8 AND 30 OF THE BROWN COUNTY
CODE ENTITLED, RESPECTIVELY, AS "PARKS AND RECREATION FACILITIES"
AND "PUBLIC HEALTH, SAFETY, WELFARE, AND PROTECTION"**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES
ORDAIN AS FOLLOWS:

Section 1 – Section 8.035 of the Brown County Code entitled, "Smoking in Parks", is hereby
created to read as follows:

(1) For purposes hereof, "Smoke" or "Smoking" shall refer to the igniting,
burning, emitting, inhaling or exhaling of any plant, e-liquid, or other non-
medically prescribed material, whether natural or synthetic, by way of a pipe,
cigar, cigarette, vaporizer, hookah, electronic cigarette or other kind of non-
medically prescribed inhalator device devoted thereto.

(2) No person shall be allowed to Smoke, light a match or ignite any other flame
producing device, whether for purposes of Smoking or otherwise, while located:

a. Within any area of Fonferek's Glen County Park;

b. Within fifty (50) feet of any designated playground that is owned,
operated or controlled by the Brown County Park Department;

c. Within fifty (50) feet of any enclosed or partially enclosed building that
is owned, operated or controlled by the Brown County Park Department;

d. Within fifty (50) feet of any vending building or trailer that is owned,
operated or controlled by the Brown County Park Department; or

e. Within fifty (50) feet of any designated program being conducted by, on
behalf of or with permission from the Brown County Park Department on
property owned, operated or controlled by the Brown County Park
Department during which members of the public are visibly present.

Section 2 – Subsection (7) of Section 8.15 of the Brown County Code entitled, "Food and
Beverages", is hereby created to read as follows:

(7) No person shall transport, consume, or be in the possession of any alcoholic
beverage, regardless of class or category, when entering into or while at any time
located inside of Fonferek's Glen County Park.

Section 3 – The “Schedule of Deposits – Local Brown County Ordinances” in Section 30.02 of the Brown County Code entitled, “Ordinance Enforcement by Citation”, is hereby amended to add, directly under Ordinance Number 8.03(6) and Ordinance Number 8.15(5), as follows:

Ordinance Number	Offense	Deposit	Sec. 757.05(1)(a) 26% Penalty Asses.	Court Costs & Fee*	Jail Asses.	Total Cash Deposit
8.03(6)	Parks/Prevent or Interference with Public’s Use of any Park	100.00	26.00	113.00	10.00	249.00
<u>8.035</u>	<u>Parks/Smoking in Parks</u>	<u>20.00</u>	<u>5.20</u>	<u>113.00</u>	<u>10.00</u>	<u>148.20</u>
8.15(5)	Parks/Fairgrounds During the Fair (Intoxicants)	20.00	5.20	113.00	10.00	148.20
<u>8.15(7)</u>	<u>Parks/Fonferek’s Glen County Park (Intoxicants)</u>	<u>20.00</u>	<u>5.20</u>	<u>113.00</u>	<u>10.00</u>	<u>148.20</u>

Section 4 – This “Ordinance to Amend Chapters 8 and 30 of the Brown County Code Entitled, Respectively, as ‘Parks and Recreation Facilities’ and ‘Public Health, Safety, Welfare, and Protection’” shall become effective upon passage and publication pursuant to law.

Respectfully submitted,
EDUCATION & RECREATION
COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Drafted by Brown County Parks Department/Corporation Counsel’s Office

Final Draft Approved by Corporation Counsel’s Office

Fiscal Impact: This Ordinance does not have a fiscal impact; and therefore does not require an appropriation from the General Fund.

PARK DEPARTMENT
Brown County



1150 BELLEVUE STREET, RM 151
GREEN BAY, WI 54302

PHONE (920) 448-4464 FAX (920)448-4054

E-MAIL KRIESE_MM@CO.BROWN.WI.US

MATTHEW M. KRIESE

ASSISTANT PARK DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 06-15-2016

REQUEST TO: Education and Recreation Committee

MEETING DATE: July 5th 2016

REQUEST FROM: Matt Kriese

REQUEST TYPE: New resolution ☐ Revision to resolution
x New ordinance ☐ Revision to ordinance

TITLE: Ban consumption or possession of any alcoholic beverages and smoking at Fonferek's
Glen Co Park

ISSUE/BACKGROUND INFORMATION:

Fonferek's Glen has experienced issues related to illegal drug use, after-hours violations, littering, graffiti, among other violations. In order to eliminate this activity at the park, with respect to the steep cliffs and unique landscapes found within, it was determined this location shall have a ban on all possession and consumption of alcohol and smoking. If approved, the park security officer will monitor this ban and take enforcement action as necessary.

ACTION REQUESTED:

The Ed & Rec Committee requested an ordinance be created to ban alcohol and smoking. This ordinance shall be administered under the Chapter 8 Code of Ordinances.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☐ No
 - i. If yes, in which account? _____
 - ii. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12

PARK DEPARTMENT

Brown County



1150 BELLEVUE STREET, RM 151
GREEN BAY, WI 54302

MATTHEW M. KRIESE

PHONE (920) 448-4464 FAX (920)448-4054

ASSISTANT PARK DIRECTOR

E-MAIL KRIESE_MM@CO.BROWN.WI.US

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 - c. Is it currently budgeted? ☐ Yes ☐ No
 - i. If yes, in which account? _____
 - ii. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12

Parks Department Report



General:

- Visitor experience has been the focus this summer. Staff have performed countless duties related to increasing first impressions, to customer experiences within the Parks.
- 244 park rentals occurred during the month of July
- Online sales, camping rentals and shelter inquiries are available
 - Check it out at: **browncountyparks.org**
 - Over 4,500 users have logged onto the online system and over 275 have completed a paid transaction
 - In the first 24 hours of online camping rentals 110 nights were reserved.

Pamperin Park:

- Restroom buildings will see several improvements over the course of the summer, including: floor coatings, painting, ventilation improvements and roof replacement.

Fonferek's Glen:

- Continuing work with Corporation Counsel and the town of Ledgeview for gate placement on Memory Lane
- Parking lot is complete
- Ordinance on alcohol and smoking ban to be discussed
- Parks security officer started July 20th
 - In the first two weeks 370 individual contacts were made, including minor enforcement contacts. Most contacts have been proactive

Adventure Park:

- Marketing firm is assisting with late summer advertising. Promotions on the radio, TV and social media have been well received.
- Group admissions is at a pace to surpass the 2015 revenue
- Bike rental advertising continues with Broken Spoke in Green Bay

Barkhausen:

- Inaugural year for a joint Adventure Camp with UW Extension was held early August. Eleven participants experienced a variety of "challenge by choice" activities. The week long camp helped develop leadership and decision making skills in the youth.
- Youth Waterfowl Day was held, in conjunction with the Green Bay Duck Hunters Association, Cabela's, Ducks Unlimited and the Brown County Conservation Alliance. Around 60 youth participated in the day long outdoor experience.

Boat Landings:

- Parking lot maintenance including asphalt sealing and line striping was performed during June and July at the landings

State Trails:

- Trail side mowing was performed during the month of July on 33 miles of trail. A large "boom arm" mower is rented every few years to perform the task. The mower is aggressive, but necessary to open sight lines, remove invasive species and clear noxious weeds in an effort to increase visitor safety and experiences.

Bay Shore :

- Electrical upgrade construction is planned for late September thru early winter
- Online camping reservation started August 15th. This allows travelers a piece of mind that a site will be available when they arrive, and ultimately it will positively impact customer experience and revenue.

Fairgrounds:

- Planning work continues on the overall long range vision of the property.
- At this time Brown County Public Works is scheduled to complete the infield grading project during the fall of 201

(Unaudited)

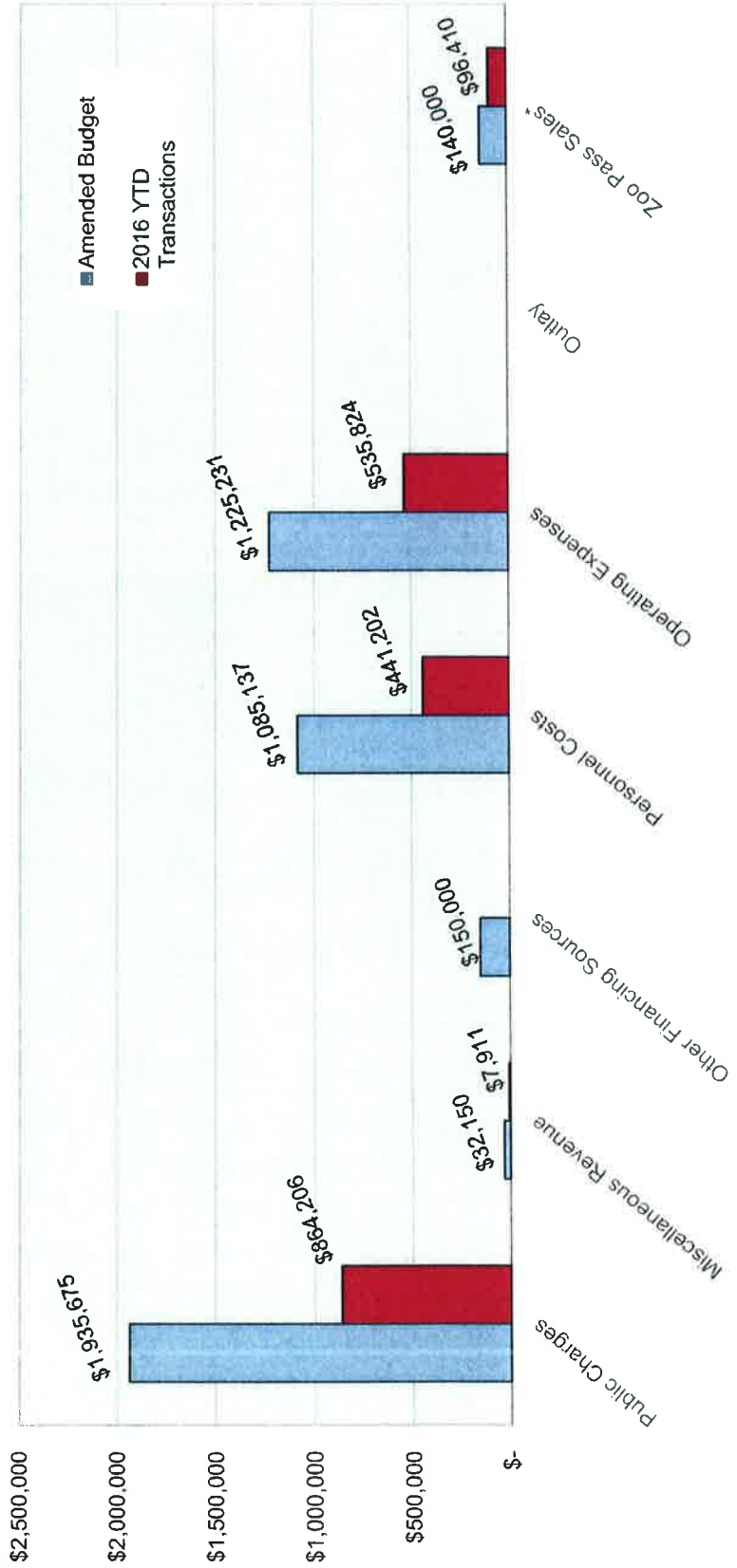
2016

	Amended Budget	2016 YTD Transactions	Percent of Budget	2015 YTD Transactions	2014 YTD Transactions
Public Charges	\$ 1,935,675	\$ 864,206	44.6%	\$ 925,404	\$ 855,885
Miscellaneous Revenue	\$ 32,150	\$ 7,911	24.6%	\$ 5,663	\$ 3,777
Other Financing Sources	\$ 150,000	\$ -	0.0%	\$ -	\$ -
Personnel Costs	\$ 1,085,137	\$ 441,202	40.7%	\$ 464,941	\$ 450,201
Operating Expenses	\$ 1,225,231	\$ 535,824	43.7%	\$ 513,754	\$ 494,799
Outlay	\$ -	\$ -	0.0%	\$ -	\$ -
Zoo Pass Sales*	\$ 140,000	\$ 96,410	68.9%	\$ 100,612	\$ 96,880
Zoo Attendance		101,529		104,935	103,678

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only

Revenues: Public charges are between 2014-2015 levels to-date. Zoo Pass sales slightly down as well as overall attendance to date.
Expenses: Personnel costs are slightly below 2014 & 2015, but Operating costs are up due to restocking of Gift Shop as well as water line repair.

NEW Zoo 06/30/2016



2017 Capital Project 5-Year Outlook Summary Education, Culture, & Recreation

As of 7/12/16

Key for Funding Source: M = Municipal Funds P = Property Tax GF = General Fund Fund Balance TIF = TIF District S = Stadium District Sales Tax Refund
D= Debt Service G=Grants and Aides O = Operating Revenues

2017 EXECUTIVE BONDING PROPOSAL AND CAPITAL IMPROVEMENTS PROGRAM (CIP)

DIVISION/ DEPARTMENT	PROJECT TYPE	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2017	2018	2019	2020	2021	TOTAL
EDUCATION, CULTURE, AND RECREATION:										
Zoo and Park Management										
	D		3	Duck Creek Shoreline Stabilization	-	-	320,250	-	-	320,250
				Education, Culture and Recreation Bond Request Total	\$ -	\$ -	\$ 320,250	\$ -	\$ -	\$ 320,250

2017 CAPITAL IMPROVEMENTS PROGRAM - NON BONDING REQUESTS

DIVISION/ DEPARTMENT	PROJECT TYPE	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2017	2018	2019	2020	2021	TOTAL
EDUCATION, CULTURE, AND RECREATION:										
Zoo and Park Management										
	O/G		3	Bay Shore Breakwater	424,333	-	-	-	-	424,333
				Education, Culture, and Recreation Non-bond Request Total	424,333	-	-	-	-	424,333
				Total Education, Culture, & Recreation Requests	\$ 424,333	\$ -	\$ 320,250	\$ -	\$ -	\$ 744,583

ZOO MONTHLY ACTIVITY REPORT For August 2016

Agenda items:

1. Budget Status Financial Reports for June 2016
2. Zoo Director Report
 - Curator report
 - Operations report
 - Education/Volunteer report
 - Maintenance Report
 - Director updates

Animal Collection Report

July 2016

Otter pups Howard and Suamico have been reunited with their father. In the wild, North American river otter males have no part in raising young. These motherless pups are unaware of the way things "ought to be" and immediately looked to their father for guidance. Although at first, Skokie seemed nervous about the youngsters shadowing his every move, he was very accepting and adjusted quickly. After a few days together, keepers witnessed Skokie floating on his back with both pups draped over his belly – using him as floatation device! All three otters can be seen together on exhibit daily.

It is molting season for African penguins. Several have completed their annual molt and others have just begun. Molting for an African penguin is usually a two week ordeal that is preceded with a huge increase in appetite. The birds swell up with fluids (they typically gain at least 1/3 of their normal body weight) and become relatively inactive during a molt. They normally stop eating and stay out of the water during this time. Zookeepers sweep up large piles of tiny molted feathers as the birds new feathers appear. Penguin feathers are stiff and densely packed. Their sleek appearance leads many people to assume, at first glance, that penguins have fur similar to that of seals.

Representatives from AZA Zoos (including the NEW Zoo) that participate in the African Penguin Species Survival Plan met in Baltimore in late July to make breeding and transfer recommendations and to discuss strategies for treating and preventing health problems that occur in this species. The group also met with AZA SAFE (Saving Animals From Extinction) representatives about the conservation efforts underway to help save wild populations of this highly endangered species. The NEW Zoo has been directly involved with a tagging project which is crucial for gathering information about the wild population. In the future, in addition to providing funding for this project, we hope to have zoo staff travel to South Africa to assist with conservation efforts in the wild.

A second Cotton-topped tamarin has been diagnosed with diabetes. Bonnie, an elderly female, has been under treatment for the condition since 2015. Her son, 5 year old Huevos, is now receiving medication as well. Both animals are doing very well under treatment. It is probable that there is a genetic component to the condition within this family group. The Zookeepers and Veterinarian will be watching the other 5 animals in the troop closely as they are all Bonnie's offspring.

Adorable fluffy red panda Addison has shown her carnivorous origins on several occasions in the past month. Although red pandas subsist almost entirely on bamboo in the wild, they are classified as carnivores and have been known to eat meat on occasion. Addison has developed a talent for catching baby rabbits through the fence of her exhibit and dragging them inside where she creates a gruesome scene. Addison is the only one of the 8 red pandas who has resided at the NEW Zoo to exhibit this behavior. It does not appear that she actually consumes any of the meat. Perhaps she feels threatened by their cuteness?

NEW Zoo Operations Report: June 2016

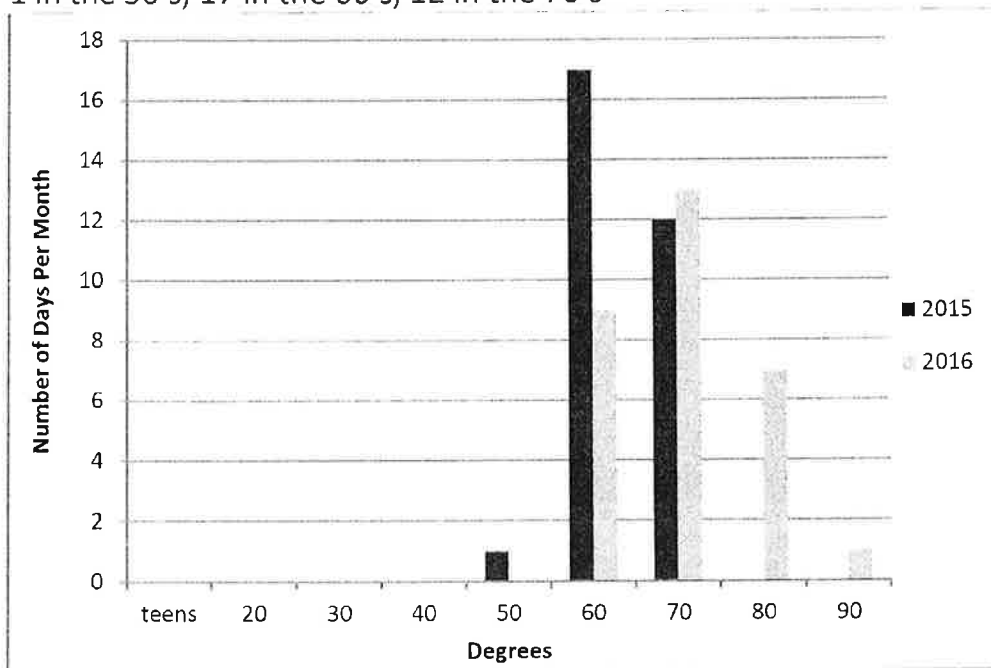
Noteworthy:

Average Temperature recorded at the zoo in June 2016 = 74°F

0 in the 50's, 9 in the 60's, 13 in the 70's, 7 in the 80's and 1 at 90

Average Temperature recorded at the zoo in June 2015 = 68°F

1 in the 50's, 17 in the 60's, 12 in the 70's



Lowest temperature for period in June 2016: 64°F Highest Temp: 90°F

Lowest temperature for period in June 2015: 59°F Highest Temp: 78°F

June

- 36,477 guests visited the Zoo this June with more than 40,500 guests in June 2015 (-4,023)
- Zoo passes sales for June 2016 were \$19,991, -\$6,000 short of last June.
- Mayan sales were \$44,950 this June, with sales of \$54,604 last June (-9,650)
- Gift Shop sales in June 2015 topped \$51,844 compared to \$49,800 last June (+\$2,044)
- We had 2 days of rain this June compared to 3 last June.
- Admissions for the month were down \$16,270 from last June (\$171,481 compared to \$187,751).
- Gift Shop per caps June 2016 = \$1.42, last June = \$1.23
- Mayan per caps June 2015 = \$1.23, last June = \$1.35
- Overall per caps June 2015 = \$4.70, last June = \$4.63
- It was unseasonably warm this year with 8 days over 80 and humid (26% of the month)
- We also tried a new event on June 16 - Brew at the Zoo - a fundraiser for conservation

Gift Shop, Mayan and Admissions Revenue Monthly Revenue June

Day	Date	Gift Shop	Concessions	Zoo Admissions	Admissions	Vending	Zoo Pass	Education	Donation Cons.	Fun Special Even	Attend.	Temp	Weather
wed	1	1,736.58	813.00	7,415.50	-	514.18	910.00	624.00	-	9.26	1395	73	1
th	2	5,244.48	1,522.69	9,618.00	-	1,634.32	610.00	531.00	-	37.20	1910	70	1
fri	3	1,858.55	1,608.45	8,338.28	-	746.91	1,355.00	255.22	-	27.55	1669	74	1
sat	4	1,121.73	912.48	4,678.50	-	4,004.80	440.00	14.00	-	12.33	959	68	3
sun	5	1,426.01	2,131.09	7,409.50	-	514.95	665.00	8.00	-	8.44	1536	68	2
mon	6	1,008.06	691.65	5,350.00	-	278.55	406.00	629.00	-	14.06	1017	71	2
tues	7	1,312.41	1,048.28	4,004.50	-	566.94	755.00	78.00	-	2.85	813	64	2
wed	8	1,486.27	1,606.07	4,565.50	-	607.44	940.00	39.00	-	12.17	1121	64	1
th	9	1,209.62	1,515.24	4,203.50	-	761.30	710.00	50.00	-	3.71	1018	71	1
fri	10	2,110.05	1,692.93	6,156.00	-	889.36	1,110.00	600.00	-	6.43	1344	83	2
sat	11	1,381.85	1,580.07	4,949.00	-	573.86	390.00	8.00	-	5.03	986	90	1
sun	12	2,308.26	3,304.78	10,043.00	-	1,487.19	1,030.00	111.00	-	9.28	2114	68	1
mon	13	1,392.01	441.14	2,018.00	-	276.96	640.00	98.00	365.05	1.12	461	67	1
tues	14	1,795.81	1,305.86	4,455.50	-	655.14	870.00	26.00	-	6.28	973	69	1
wed	15	784.01	553.58	3,011.00	-	441.93	845.00	33.00	-	0.04	661	71	3
th	16	1,719.80	1,243.49	5,808.00	-	521.02	635.00	10.00	-	69.79	1059	71	1
fri	17	1,813.01	1,575.06	5,197.00	-	766.76	580.00	98.00	-	53.67	1147	78	1
sat	18	3,000.70	2,470.10	8,477.00	-	1,243.00	635.00	102.00	-	5.58	1697	80	1
sun	19	2,340.05	3,295.94	6,748.00	-	690.45	580.00	20.00	-	13.71	1872	86	1
mon	20	1,008.66	1,133.59	3,250.00	-	364.66	190.00	506.00	-	0.02	654	69	1
tues	21	2,441.54	1,787.43	5,042.50	-	849.25	660.00	10.00	-	2.09	1155	81	1
wed	22	1,368.17	1,386.80	6,594.50	-	627.01	1,510.00	171.00	-	2.19	1401	75	1
th	23	1,532.60	1,252.59	4,614.00	-	713.97	400.00	42.00	-	1.30	952	75	1
fri	24	1,641.43	1,631.18	5,124.50	-	5,872.75	455.00	95.00	-	6.50	1192	82	1
sat	25	2,285.72	1,958.38	7,699.00	-	1,108.34	260.00	24.00	-	6.58	1522	83	1
sun	26	1,641.11	1,571.56	5,806.00	-	664.03	195.00	110.00	-	3.38	1164	74	1
mon	27	1,230.40	1,017.70	4,179.50	-	605.32	795.00	202.00	-	1.69	1019	72	1
tues	28	1,434.13	1,572.80	4,531.00	-	802.60	205.00	30.00	-	8.92	994	65	1
wed	29	1,363.96	1,478.63	5,290.00	-	1,658.25	330.00	415.00	-	53.57	1262	72	1
th	30	847.86	847.89	6,905.00	-	368.44	885.00	820.00	-	2.72	1410	80	1
Total		\$51,844.84	\$44,950.45	\$ 171,481.78	\$ -	\$ 30,809.68	\$19,991.00	\$ 5,707.22	\$ 365.05	\$ 387.46	\$ 491.00	36,477	74

Weather Key: 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow
Vending Consists: Stroller, Animal Feed, Giraffe, Pepsi, Carousel, Train, Penny Press, Hurricane Simulator, Foolsie Wootsie, Telescope

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2016 REPORT
2014, 2015 2016**

					2014	2015	2016
Paws & Claws					PER	PER	PER
Gift Shop					CAP	CAP	CAP
	2014	2015	2016	(-)/(+)			
January	\$ 557.40	\$ 1,149.47	\$ 1,857.44	\$ 707.97	\$1.26	0.8714708	1.5943691
February	\$ 669.96	\$ 1,157.14	\$ 3,838.13	\$ 2,680.99	\$1.25	2.0516667	1.32623704
March	\$ 4,715.11	\$ 8,770.88	\$ 11,371.54	\$ 2,600.66	\$0.96	1.0567325	1.2411635
April	\$ 10,948.35	\$ 26,629.51	\$ 20,838.16	\$ (5,791.35)	\$0.82	1.2503291	1.32104478
May	\$ 37,175.92	\$ 48,037.15	\$ 48,794.55	\$ 757.40	\$0.92	1.4580571	1.3532615
June	\$ 44,177.86	\$ 49,886.85	\$ 51,844.84	\$ 1,957.99	\$1.01	1.2315308	1.42130219
July	\$ 50,198.70	\$ 51,691.83			\$1.03	1.308919	
August	\$ 45,949.76	\$ 55,120.22			\$0.99	1.3259615	
September	\$ 11,962.04	\$ 17,149.37			\$0.73	93%	
October	\$ 8,872.02	\$ 8,191.75			\$0.38	0.3378877	
November	\$ 1,398.38	1724			\$0.92	0.5344265	
December	\$ 2,611.88	\$ 1,061.37			\$1.47	0.6247028	
TOTAL	\$ 219,237.38	\$ 270,569.60	\$ 138,544.66	\$ 2,913.66	\$ 0.91	\$1.12	1.36458214

					2014	2015	2016
Mayan					PER	PER	PER
Taste of Tropic					CAP	CAP	CAP
	2014	2015	2016	(-)/(+)			
January	\$ 698.79	\$ 1,329.18	\$ 1,366.12	\$ 36.94	\$1.58	1.007718	1.17263519
February	\$ 934.03	\$ 800.69	\$ 2,733.39	\$ 1,932.70	\$1.74	1.4196631	0.94450242
March	\$ 5,601.97	\$ 8,290.85	\$ 9,870.27	\$ 1,579.42	\$1.14	0.9988976	1.07730517
April	\$ 12,402.26	\$ 28,478.23	\$ 17,327.48	\$ (11,150.75)	\$0.92	1.3371317	1.09848358
May	\$ 47,658.53	\$ 42,452.78	\$ 44,408.57	\$ 1,955.79	\$1.18	1.2885564	1.23162132
June	\$ 55,471.02	\$ 54,604.30	\$ 44,950.45	\$ (9,653.85)	\$1.26	1.3479881	1.23229569
July	\$ 65,770.40	\$ 58,923.33			\$1.50	1.4920321	
August	\$ 56,141.00	\$ 54,586.88			\$1.21	1.3131316	
September	\$ 21,067.21	\$ 23,541.45			\$1.28	1.2759593	
October	\$ 20,106.38	\$ 16,667.26			\$0.86	0.6874798	
November	\$ 1,510.15	\$ 3,041.49			\$0.99	0.9428053	
December	\$ 2,054.59	\$ 1,480.94			\$1.16	0.8716539	
TOTAL	\$ 289,416.33	\$ 294,197.38	\$ 120,656.28	\$ (15,299.75)	\$1.22	1.2593203	1.18839228

ZOO PASS						
MONTH	2014	2015	2016	(-)/(+)		
January	\$ 881.00	\$ 1,988.00	\$ 2,890.00	\$ 902.00		
February	\$ 2,302.00	\$ 2,320.00	\$ 3,640.00	\$ 1,320.00		
March	\$ 12,801.00	\$ 15,290.00	\$ 16,045.00	\$ 755.00		
April	\$ 21,763.00	\$ 30,070.00	\$ 26,280.00	\$ (3,790.00)		
May	\$ 33,474.00	\$ 25,259.00	\$ 29,275.00	\$ 4,016.00		
June	\$ 26,236.00	\$ 26,080.00	\$ 19,991.00	\$ (6,089.00)		
July	\$ 15,973.00	\$ 15,858.00				
August	\$ 11,142.00	\$ 9,851.00				
September	\$ 5,512.00	\$ 5,228.00				
October	\$ 3,007.00	\$ 3,630.00				
November	\$ 1,985.00	\$ 5,730.00				
December	\$ 16,351.00	\$ 14,950.00				
TOTAL	\$ 151,427.00	\$ 156,254.00	\$ 98,121.00	\$ (2,886.00)		

**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2015 REPORT
2013, 2014 2015**

ATTENDANCE

MONTH	2014	2015	2016
January	442	1319	1165
February	537	564.00	2894
March	4,910	8300.00	9162
April	13,425	21298.00	15774
May	40,506	32946.00	36,057
June	43,858	40508.00	36,477
July	48,534	39,492	
August	46,458	41570.00	
September	16,459	18450.00	
October	23,299	24244.00	
November	1,521	3226.00	
December	1,777	1699.00	
TOTAL	241,726	233,616.00	101,529

ADMISSION & DONATIONS

MONTH	2014		2015		2016		2014		2015		2016	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	PER	CAP	PER	CAP	PER	CAP
January	896.00	127.62	2,312.00	-	2,366	-	\$2.03	1,7528	\$4.52	4,1344	\$2.03	1,7528
February	1,112.00	3.00	1,124.00	-	4,897	-	\$2.07	1,9929	\$4.34	5,4021	\$2.07	1,9929
March	16,242.50	30.36	27,856.00		26,807.50		\$3.31	3,35614	\$4.35	4,3804	\$3.31	3,35614
April	41,931.50	-	84,316.50	166.91	61,616.50	166.91	\$3.12	3,95889	\$4.26	3,345	\$3.12	3,95889
May	181,412.00	615.29	150,906.00	659.86	158,909.50	659.86	\$4.48	4,5804	\$4.26	3,345	\$4.48	4,5804
June	201,002.10	510.02	187,551.00	183.92	171,481.78	183.92	\$4.58	4,63	\$3.25	3,45	\$4.58	4,63
July	232,705.50	948.94	187,816.50	156.76			\$4.79	4,7558	\$3.25	3,45	\$4.79	4,7558
August	210,093.00	1,572.95	171,866.00	40.00			\$4.52	4,1344	\$3.25	3,45	\$4.52	4,1344
September	71,385.50	-	99,668.00				\$4.34	5,4021	\$3.25	3,45	\$4.34	5,4021
October	101,361.50	799.73	106,198.00	231.05			\$4.35	4,3804	\$3.25	3,45	\$4.35	4,3804
November	6,484.50	177.86	10,791.00	261.00			\$4.26	3,345	\$3.25	3,45	\$4.26	3,345
December	5,776.00	-	5,861.50	219.42			\$3.25	3,45	\$3.25	3,45	\$3.25	3,45
TOTAL	\$1,070,402.10	\$4,785.77	\$1,036,266.50	\$1,918.92	426,078.28	\$1,918.92	\$4.43	4,4358	\$4.43	4,4358	\$4.43	4,4358

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NEW Zoo Operations Report: July 2016

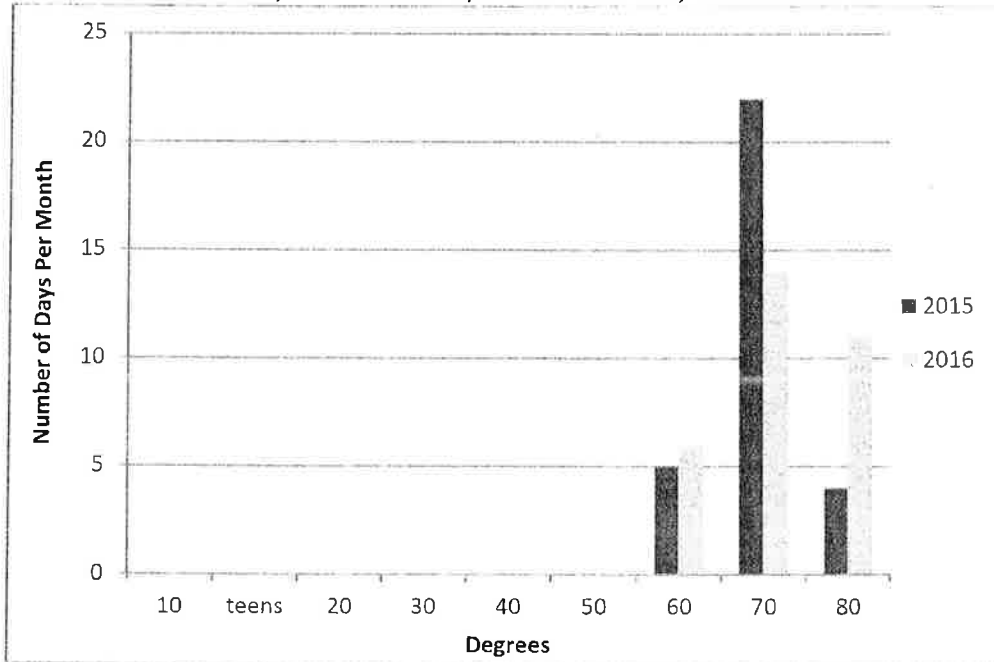
Noteworthy:

Average Temperature recorded at the zoo in July 2016 = 77.5°F

0 in the 50's, 6 in the 60's, 14 in the 70's and 11 in the 80's

Average Temperature recorded at the zoo in July 2015 = 74°F

0 in the 50's, 5 in the 60's, 22 in the 70's, 4 in the 80's



Lowest temperature for period in July 2016: 60°F Highest Temp: 88°F

Lowest temperature for period in July 2015: 64°F Highest Temp: 88°F

July:

- 36,600 people visited the Zoo this July with more than 39,400 visitors last July, a difference of roughly - 2,800
- Zoo Pass sales for July were to \$17,110, a total of +\$1,200 more than last year-to-date
- We sold -\$1,963 less the gift shop this July than last but are still over last year to date sales by \$951
- The Mayan was down \$9,996 in sales this July compared to last July
- We are down -\$10,406 in Admission sales this July compared to last
- Our July 2016 Admission per cap is: \$4.85 compared to \$4.75 last July
- Our July 2016 Gift Shop per cap is: \$1.36 compared to \$1.31 last July
- Our July 2016 Mayan per cap is: \$1.34, we are at \$1.49 last July
- We have had 3 times as many hot and humid days this July than we did last July, with 7 over cast and 1 rainy day compared to 1 overcast and 1 rainy day last July.

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2015 REPORT
2013, 2014 2015

ATTENDANCE

MONTH	2014	2015	2016
January	442	1319	1165
February	537	564.00	2894
March	4,910	8300.00	9162
April	13,425	21298.00	15774
May	40,506	32946.00	36,057
June	43,858	40508.00	36,477
July	48,534	39,492	36,598
August	46,458	41570.00	
September	16,459	18450.00	
October	23,299	24244.00	
November	1,521	3226.00	
December	1,777	1699.00	
TOTAL	241,726	233616.00	138,127

ADMISSION & DONATIONS

	2014	2014		2015		2015		2016		2016		2014		2015		2016	
		DONATION	BIN	ADMISSIONS		DONATION	BIN	ADMISSIONS		DONATION	BIN	PER	CAP	PER	CAP	PER	CAP
	ADMISSIONS																
MONTH																	
January	896.00	127.62		2,312.00	-			2,366	0		54.00	\$2.03		1,7528		2,030901	
February	1,112.00	3.00		1,124.00	-			4,897	40.95		3773.00	\$2.07		1,9929		1,692122	
March	16,242.50	30.36		27,856.00				26,807.50	0		(1048.50)	\$3.31		3,35614		2,925944	
April	41,931.50	-		84,316.50	166.91			61,616.50	263.75	-	22,700.00	\$3.12		3,95889		3,906206	
May	181,412.00	615.29		150,906.00	659.86			158,909.50	0		8,003.50	\$4.48		4,5804		4,407175	
June	201,002.10	510.02		187,551.00	183.92			171,481.78	365.05	-	16,069.22	\$4.58		4,63		4,701093	
July	232,705.50	948.94		187,816.50	156.76			177,410.50	56	-	10,406.00	\$4.79		4,7558		4,847546	
August	210,093.00	1,572.95		171,866.00	40.00							\$4.52		4,1344			
September	71,385.50	-		99,668.00								\$4.34		5,4021			
October	101,361.50	799.73		106,198.00	231.05							\$4.35		4,3804			
November	6,484.50	177.86		10,791.00	261.00							\$4.26		3,345			
December	5,776.00	-		5,861.50	219.42							\$3.25		3,45			
TOTAL	\$1,070,402.10	\$4,785.77		\$1,036,266.50	\$1,918.92			603488.78	725.75	(38393.22)		\$4.43		4,4358		4,369086	

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**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE**

2016 REPORT 2014, 2015 2016					2014	2015	2016
Paws & Claws Gift Shop	2014	2015	2016	(-)/(+)	PER CAP	PER CAP	PER CAP
January	\$ 557.40	\$ 1,149.47	\$ 1,857.44	\$ 707.97	\$1.26	0.8714708	1.5943691
February	\$ 669.96	\$ 1,157.14	\$ 3,838.13	\$ 2,680.99	\$1.25	2.0516667	1.32623704
March	\$ 4,715.11	\$ 8,770.88	\$ 11,371.54	\$ 2,600.66	\$0.96	1.0567325	1.2411635
April	\$ 10,948.35	\$ 26,629.51	\$ 20,838.16	\$ (5,791.35)	\$0.82	1.2503291	1.32104476
May	\$ 37,175.92	\$ 48,037.15	\$ 48,794.55	\$ 757.40	\$0.92	1.4580571	1.3532615
June	\$ 44,177.86	\$ 49,886.85	\$ 51,844.84	\$ 1,957.99	\$1.01	1.2315308	1.42130219
July	\$ 50,198.70	\$ 51,691.83	\$ 49,728.92	\$ (1,962.91)	\$1.03	1.308919	1.35878791
August	\$ 45,949.76	\$ 55,120.22			\$0.99	1.3259615	
September	\$ 11,962.04	\$ 17,149.37			\$0.73	93%	
October	\$ 8,872.02	\$ 8,191.75			\$0.38	0.3378877	
November	\$ 1,398.38	1724			\$0.92	0.5344265	
December	\$ 2,611.88	\$ 1,061.37			\$1.47	0.6247028	
TOTAL	\$ 219,237.38	\$ 270,569.60	\$ 188,273.58	\$ 950.75	\$ 0.91	\$1.12	1.36304691

Mayan					2014	2015	2016
Taste of Tropic	2014	2015	2016	(-)/(+)	PER CAP	PER CAP	PER CAP
January	\$ 698.79	\$ 1,329.18	\$ 1,366.12	\$ 36.94	\$1.58	1.007718	1.17263519
February	\$ 934.03	\$ 800.69	\$ 2,733.39	\$ 1,932.70	\$1.74	1.4196631	0.94450242
March	\$ 5,601.97	\$ 8,290.85	\$ 9,870.27	\$ 1,579.42	\$1.14	0.9988976	1.07730517
April	\$ 12,402.26	\$ 28,478.23	\$ 17,327.48	\$ (11,150.75)	\$0.92	1.3371317	1.09848358
May	\$ 47,658.53	\$ 42,452.78	\$ 44,408.57	\$ 1,955.79	\$1.18	1.2885564	1.23162132
June	\$ 55,471.02	\$ 54,604.30	\$ 44,950.45	\$ (9,653.85)	\$1.26	1.3479881	1.23229569
July	\$ 65,770.40	\$ 58,923.33	\$ 48,927.33	\$ (9,996.00)	\$1.50	1.4920321	1.33688535
August	\$ 56,141.00	\$ 54,586.88			\$1.21	1.3131316	
September	\$ 21,067.21	\$ 23,541.45			\$1.28	1.2759593	
October	\$ 20,106.38	\$ 16,667.26			\$0.86	0.6874798	
November	\$ 1,510.15	\$ 3,041.49			\$0.99	0.9428053	
December	\$ 2,054.59	\$ 1,480.94			\$1.16	0.8716539	
TOTAL	\$ 289,416.33	\$ 294,197.38	\$ 169,583.61	\$ (25,295.75)	\$1.22	1.2593203	1.22773687

ZOO PASS						
MONTH	2014	2015	2016	(-)/(+)		
January	\$ 881.00	\$ 1,988.00	\$ 2,890.00	\$ 902.00		
February	\$ 2,302.00	\$ 2,320.00	\$ 3,640.00	\$ 1,320.00		
March	\$ 12,801.00	\$ 15,290.00	\$ 16,045.00	\$ 755.00		
April	\$ 21,763.00	\$ 30,070.00	\$ 26,280.00	\$ (3,790.00)		
May	\$ 33,474.00	\$ 25,259.00	\$ 29,275.00	\$ 4,016.00		
June	\$ 26,236.00	\$ 26,080.00	\$ 19,991.00	\$ (6,089.00)		
July	\$ 15,973.00	\$ 15,858.00	\$ 17,110.00	\$ 1,252.00		
August	\$ 11,142.00	\$ 9,851.00				
September	\$ 5,512.00	\$ 5,228.00				
October	\$ 3,007.00	\$ 3,630.00				
November	\$ 1,985.00	\$ 5,730.00				
December	\$ 16,351.00	\$ 14,950.00				
TOTAL	\$ 151,427.00	\$ 156,254.00	\$ 115,231.00	\$ (1,634.00)		

Gift Shop, Mayan and Admissions Revenue Monthly Revenue Template

Day	Date	Gift Shop	Concessions	Zoo Admissions	Adventure	Vending	Zoo Pass	Education	Donation	Cons. Fund	Special Ev	Attend.	Temp	Weather
fri	1	2,307.73	1,871.29	6,880.50	-	1,147.90	390.00	18.00	-	4.22	-	1519	70	1
sat	2	2,597.30	3,021.66	9,924.00	-	1,290.16	570.00	14.00	-	3.15	-	1919	70	1
sun	3	2,493.34	2,915.95	9,015.00	-	996.80	655.00	20.00	-	4.56	-	1773	74	1
mon	4	1,284.59	1,769.97	5,557.00	-	344.60	580.00	10.00	-	1.35	-	1144	48	1
tues	5	1,730.60	1,319.61	4,828.50	-	534.09	905.00	12.00	-	1.19	-	994	88	1
wed	6	1,472.24	1,420.97	5,038.00	-	505.03	1,405.00	335.50	-	1.81	-	979	72	1
th	7	1,073.30	974.56	3,141.00	-	247.93	120.00	18.50	-	4,771.82	-	604	65	2
fri	8	1,841.27	1,430.53	4,337.50	-	2,411.40	505.00	18.00	-	1.67	-	992	70	2
sat	9	3,117.20	3,331.91	11,377.00	-	1,461.76	730.00	30.00	-	14.85	-	2409	78	1
sun	10	1,704.45	2,068.41	7,876.00	-	1,743.25	245.00	8.00	-	2.41	-	1561	74	2
mon	11	1,071.26	871.50	3,071.00	-	311.87	375.00	34.00	-	1.24	-	626	77	1
tues	12	1,167.61	879.54	4,671.00	-	279.84	65.00	55.00	-	6.06	-	569	82	1
wed	13	913.37	768.35	3,037.50	-	524.22	375.00	8.00	-	0.25	-	654	85	1
th	14	1,205.52	1,674.54	4,927.50	-	655.80	445.00	129.00	-	3.10	-	1121	72	2
fri	15	1,797.99	1,768.14	5,968.00	-	841.06	505.00	155.00	-	1.21	-	1390	68	2
sat	16	3,255.65	2,999.62	11,639.50	-	1,588.27	515.00	24.00	-	4.36	-	2268	74	1
sun	17	603.92	907.56	4,103.00	-	1,799.53	250.00	12.00	-	0.01	-	839	60	3
mon	18	1,702.35	1,775.06	5,630.00	-	410.17	3,250.00	7.00	-	0.68	-	1186	84	1
tues	19	1,187.70	1,287.59	5,053.50	-	653.56	320.00	16.00	-	1.82	-	1062	76	1
wed	20	1,149.15	799.35	3,491.50	-	938.16	250.00	192.00	56.00	1.97	-	748	68	1
th	21	318.18	291.20	1,260.00	-	192.97	65.00	213.00	-	729.21	-	234	84	1
fri	22	1,033.72	732.91	2,990.00	-	461.92	150.00	69.00	-	0.74	-	622	72	1
sat	23	1,755.55	1,161.83	5,504.50	-	790.64	10.00	2.00	-	0.75	-	1039	83	1
sun	24	1,112.65	1,196.57	3,841.50	-	1,030.84	385.00	14.00	-	2.21	-	797	83	1
mon	25	1,468.56	1,604.94	5,055.00	-	843.53	320.00	26.00	-	7.73	-	1138	80	1
tues	26	923.45	927.83	3,963.00	-	512.26	1,110.00	18.00	-	9.41	-	829	82	1
wed	27	663.72	830.16	2,788.50	-	291.31	345.00	10.00	-	1.07	-	825	80	2
th	28	1,666.07	604.45	3,363.00	-	393.90	570.00	12.00	-	4.15	-	754	76	2
fri	29	2,121.44	1,696.43	7,556.00	-	893.42	445.00	196.00	-	1.72	-	1589	66	1
sat	30	3,266.70	3,556.47	11,749.50	-	1,616.15	700.00	12.00	-	3.03	-	2402	66	1
sun	31	1,722.34	2,468.43	9,772.50	-	1,135.89	375.00	18.00	-	5.30	-	2012	80	1
Total		\$49,728.92	\$48,927.33	\$177,410.50	\$-	\$26,848.23	\$16,930.00	\$1,692.00	\$56.00	\$5,593.05	\$-	36,598	74	

Weather Key: 1 = Sunny 2 = Overcast 3 = Rain 3 = Rain 4 = Snow
Vending Consists: Stroller, Animal Feed, Giraffe, Pepsi, Carousal, Train, Penny Press, Hurricane Simulator, Footsie Wootsie, Telescope

NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 662-2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US



ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW Zoo & Adventure Park EDUCATION AND VOLUNTEER PROGRAMS REPORT JUNE 2016

Volunteer Hours

2016 Hours	Opportunity	2015 Hours
-	Education Program	1
169.75	Giraffe Stand	222.5
121.5	Horticulture	92
58.5	Husbandry	49.25
17	Office Help	21
2	Mayan Restaurant	1
104.5	Special Events	60.5
104.25	Special Projects	76.75
17.5	Visitor Center	11.5
3	Zoomobile	8.25
11	Zoo Watch	21
609.00	Total Hours	564.75

Internship Hours

13 interns with us for the June 2016 (although 2 of those quit during the month!)

Total Hours = 1,246.75 hours versus 1,160.25 in 2015 (*12 interns in 2015*)

Off-Site Programs (Zoomobiles)

9 Zoomobiles in June for 2016 (versus 12 Zoomobiles in June 2015)

Total of \$1,674 versus \$2,279 in 2015

(*Educated approximately 1,000 people during Zoomobiles in June*)

On-Site Programs

Total of 32 program groups in June 2015 versus 35 in 2015

Total of estimated \$3,497 versus \$4,216 in 2015

Total of 8 Birthday Parties in June 2016 (1st year that our department has supervised them)

Total revenue of \$2,008

(*Educated approximately 1,460 people in paid on-site programs in June*)

Things to note:

- Volunteer Orientation held on June 4th for several new volunteers
- Provided volunteer coverage for Brew at the Zoo event on June 16th
- Continued registrations for Summer Zoo Camp programs, sent out Zoo Camp mailing with prep materials
- Some sort of program – **OFTEN MULTIPLE!** – booked every day except for 2 days (when both educators were out of office!) in June!!

NEW Zoo Maintenance Report

July 2016

- Repaired a broken water main near the riley trail.
- Dug up the culvert in front of the zoo to make repairs
- Cold patched areas throughout the zoo where excavating was done.
- Replaced the moose ejector pit pump.
- Repaired an electrical short on the train.
- Performed routine work orders.
- Had a new heat exchanger installed in the tortoise boiler.
- Had the back flow valve in the Mayan well house rebuilt.
- Installed a new motor in the exhaust fan at lion.
- Repaired the transmission in the Kubota utility cart
- Replaced a ballast in the v/c lights.
- Pruned bushes throughout the zoo.
- Landscaped the birthday room back yard area.
- Replaced door stops and light bulbs throughout the zoo.
- Made a list of doors that need to be replaced before accreditation.
- Dealt with a 4 hr. power outage and did diagnostics and troubleshooting of the generator.
- Oil changes on utility vehicles.
- Installed the new free library station outside the front of the zoo.
- Took down 2 dead trees behind the Mayan.
- Serviced the safari train.

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX					
July-16	Date	Building	2016	2015	2015 Date
ARENA TOTAL			0	0	
Red Cross Blood Drive	July 1, 2016	SHOPKO	200	200	
The Wedding Show - Summer Edition	July 17, 2016	SHOPKO	1171	1115	
Scholarships Inc.	July 26, 2016	SHOPKO	700	N/A	
SHOPKO HALL TOTAL			2071	1365	
GDI Hockey Camp	July 1, 2016	Resch	50	N/A	
RESCH CENTER TOTAL			50	0	
TOTAL FOR JULY 2016			2121	1365	